

BOARD OF EDUCATION

Attachment: Discussion

13

PALO ALTO UNIFIED SCHOOL DISTRICT

Date:

03.23.10

TO: Kevin Skelly, Ph.D., Superintendent

FROM: Scott Bowers, Ed.D., Assistant Superintendent, Human Resources

SUBJECT: Resolution 2009-10.13 for Classified Reduction in Service

STRATEGIC PLAN INITIATIVE

Budget Trends and Infrastructure

BACKGROUND

As a result of the reduction in funding proposed by the state and the necessary reduction of the 2010-2011 District budget by \$3.8 million, the attached resolution will allow for the reduction of classified positions as outlined in the budget revision document supplied by Business Services. In that document, it is proposed to reduce expenditures from the District's budget including positions of administration, certificated employees, and classified employees. The classified portion to be reduced from the District budget, at this time, totals 9.875 fulltime equivalent (FTE) positions.

Part of the identified reduction is being made through attrition due to retirements, resignations, and internal transfers. The attached resolution identifies 9.875 FTE positions for reduction or elimination, of these 4.375 FTE are positions that are vacant. The District is committed to making every effort to place staff whose positions must be eliminated into other positions for which they are qualified.

Both the District's intention to reduce positions and the reduction processes reflected in the attached resolution have been reviewed with representatives of the California School Employees' Association (CSEA).

RECOMMENDATION

It is recommended the Board approve the Resolution 2009-10.13 for Classified Reduction of Service at its next regular meeting.

**PALO ALTO UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 2009-10.14
CLASSIFIED REDUCTION IN SERVICE**

WHEREAS, Education Code Sections 45101, 45114, 45117, 45298, and 45308 authorize the district to lay off classified employees for lack of work and/or lack of funds upon forty-five (45) days prior notice; and

WHEREAS, due to a lack of work and/or a lack of funds, certain services now being provided by the district must be reduced for the upcoming school year,

NOW THEREFORE BE IT RESOLVED THAT as of the first day of July 2010, the following positions be reduced:

Computer Lab Assistant*	0.625
Data Processing Clerk*	1.000
Elementary School Clerk*	0.375
Home School Liaison	1.000
Instructional Materials Clerk	0.500
Landscape I*	1.000
Lead Library Cataloging Assistant	1.000
Secretary III	1.000
Secretary IV	1.000
Secretary IV*	0.500
Secretary to Director	1.000
Typist Clerk II*	0.875

*Vacant position

BE IT FURTHER RESOLVED THAT the Superintendent be authorized and directed to give notice of termination of employment in the affected positions to the affected employee(s) of this district pursuant to district rules and regulations and applicable provisions of the Education Code not later than forty-five (45) days prior to the effective date of such reduction or discontinuance as set forth above.

BE IT FURTHER RESOLVED THAT the Superintendent be authorized and directed to take any other actions necessary to effectuate the intent of this resolution.

The foregoing Resolution was adopted at a regularly called meeting of the governing board of the Palo Alto Unified School District on the 6th day of April 2010, by the following vote:

AYES:

NOES:

ABSENT:

I, Kevin Skelly, Clerk, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at a general meeting thereof held at its regular place of meeting at the time and by the vote above stated, which resolution is on file in the office of said Board.

Kevin Skelly, Clerk