



## Shared Housing Affidavit

This Shared Housing affidavit serves as a primary proof of Residency if student(s) and their parent(s)/guardian(s) are both living full time in another individual's home ( the "Resident"), without a lease agreement, and the home is located within the boundaries of the Palo Alto Unified School District (PAUSD) [Tinsley/VTP students: within the boundaries of the the Ravenswood City School District (RCSD)]. The proper completion of this affidavit may allow a student in a shared house to attend school in PAUSD (Ed Code 48204.1).

### Instructions for completing the Shared Housing Affidavit:

1. The student and their parent(s)/guardian(s) must live at the address full time. Any change of address will revoke this permit, and parent(s)/guardian(s) must notify PAUSD Registration Services of such change within 14 days. This affidavit must be signed by both the Resident and the student's parent(s)/guardian(s).
2. Parent(s)/guardian(s) must follow the registration process listed at [www.pausd.org/enrollment/registration](http://www.pausd.org/enrollment/registration). Parent must provide all documents listed on the Required Documents web page ([pausd.org/enrollment/registration/enrollment-process/required-documents](http://pausd.org/enrollment/registration/enrollment-process/required-documents)), with the following changes:
  - Item 3: Complete this document and include
    - i. A copy of the Resident's most recent property tax statement or lease agreement;
    - ii. A copy of the resident's ID.
  - Item 4, "Residency Documents, Additional Proof": the two documents should be in the *parent's* name. If utilities are not in parent's name, parent must provide two documents from Category 2.
  - Item 5, "Residency Declaration": must be completed and signed by the parent.

Please proceed to the next page to complete this form. Contact Registration Services for any questions: [RegistrationServices@pausd.org](mailto:RegistrationServices@pausd.org), (650) 329-3702.

**To be completed by Resident**

Street Address \_\_\_\_\_

Apt. \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Home Phone \_\_\_\_\_

Mobile Phone \_\_\_\_\_

Email \_\_\_\_\_

**WARNING:** Do not sign this form if any of the statements below are incorrect or you will be committing a crime punishable by a fine, imprisonment, or both. PAUSD's Residency Officer will actively investigate all cases where there is reason to believe that false information may have been provided; this can include home visits. Investigations that reveal a student is not living within PAUSD boundaries will lead to the student's immediate removal from the PAUSD school.

**Resident Statement**

I, (print Resident name) \_\_\_\_\_  
the owner or lessee of the residence listed previously, do solemnly swear and affirm, and declare under penalty of perjury under the laws of the State of California, that \_\_\_\_\_

Name of Parent(s)/Guardian(s) \_\_\_\_\_

Student Name \_\_\_\_\_

Birth Date \_\_\_\_\_

all physically reside with me full time at the above-named address, which is my only residence. This living arrangement is:

☐ Temporary – duration: \_\_\_\_\_☐ Permanent

Signature of Resident \_\_\_\_\_

Date \_\_\_\_\_

**Parent (s) Guardian(s) Statement**

We/I, (Parent(s)/Guardian(s) Name) \_\_\_\_\_

(Parent(s)/Guardian(s) Name) \_\_\_\_\_

the parent(s)/guardian(s) of the student(s) listed above, do solemnly swear, affirm, and declare under penalty of perjury under the laws of the State of California, that we reside full time at the address listed above.

Signature (Parent(s)/Guardian(s) \_\_\_\_\_

Date \_\_\_\_\_

Signature (Parent(s)/Guardian(s) \_\_\_\_\_

Date \_\_\_\_\_