



Financial Statements
June 30, 2021

Palo Alto Unified School District

Independent Auditor's Report.....	1
Management's Discussion and Analysis	4
Government Wide Financial Statements	
Statement of Net Position	15
Statement of Activities.....	16
Government Fund Financial Statements	
Balance Sheet – Governmental Funds	17
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	18
Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds	20
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	21
Proprietary Fund Financial Statements	
Statement of Net Position – Proprietary Fund	23
Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Fund	24
Statement of Cash Flows – Proprietary Fund	25
Fiduciary Fund Financial Statements	
Statement of Net Position – Fiduciary Fund	26
Statement of Changes in Net Position – Fiduciary Fund.....	27
Notes to Financial Statements	28
Required Supplementary Information	
Budgetary Comparison Schedule – General Fund	68
Schedule of Changes in the District's Total OPEB Liability and Related Ratios	69
Schedule of the District's Proportionate Share of the Net Pension Liability	70
Schedule of the District Pension Contributions	71
Note to Required Supplementary Information.....	72
Supplementary Information	
Schedule of Expenditures of Federal Awards	73
Local Education Agency Organization Structure.....	75
Schedule of Instructional Time	76
Reconciliation of Annual Financial and Budget Report with Audited Financial Statements	77
Schedule of Financial Trends and Analysis	78
Combining Balance Sheet – Non-Major Governmental Funds	79
Combining Statement of Revenues, Expenditure, and Changes in Fund Balances – Non-Major Governmental Funds.....	80
Note to Supplementary Information	81
Independent Auditor's Reports	
Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	83

Independent Auditor’s Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance	85
Independent Auditor’s Report on State Compliance.....	87
Schedule of Findings and Questioned Costs	
Summary of Auditor’s Results.....	90
Financial Statement Findings	91
Federal Awards Findings and Questioned Costs.....	92
State Compliance Findings and Questioned Costs.....	93
Summary Schedule of Prior Audit Findings.....	94



Independent Auditor's Report

Governing Board
Palo Alto Unified School District
Palo Alto, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Palo Alto Unified School District (the District) as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Palo Alto Unified School District, as of June 30, 2021, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter – Change in Accounting Principle

As discussed in Note 1 and Note 17 to the financial statements, the District has adopted the provisions of GASB Statement No. 84, Fiduciary Activities, which has resulted in a restatement of the net position (deficit) and fund balance as of July 1, 2020. In addition, the governing board adopted a policy to returning prepaid meal fees from graduated students during 2020-2021, resulting in a restatement of the net position (deficit) and fund balance of Cafeteria Fund as of July 1, 2020. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in the District's total OPEB liability and related ratios, schedule of the District's proportionate share of the net pension liability, and the schedule of the District's contributions for pension, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Palo Alto Unified School District's financial statements. The combining non-major governmental fund financial statements, Schedule of Expenditures of Federal Awards as required by the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and other supplementary information listed in the table of contents are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining non-major governmental fund financial statements, the schedule of expenditures of federal awards, and the other supplementary information listed in the table of contents are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining non-major governmental fund financial statements, the schedule of expenditures of federal awards, and the other supplementary information listed in the table of contents are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated January 12, 2022 on our consideration of Palo Alto Unified School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Palo Alto Unified School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Palo Alto Unified School District's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Menlo Park, California
January 12, 2022

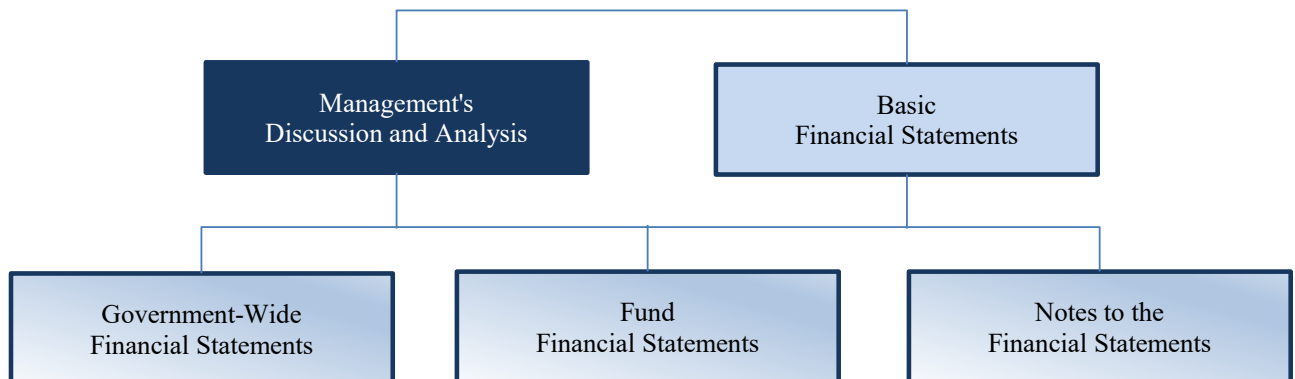
Management's Discussion and Analysis June 30, 2021

Introduction

The Management's Discussion and Analysis (MD&A) is a required section of the District's annual financial report, as shown in the overview below. The purpose of the MD&A is to present a discussion and analysis of the District's financial performance during the fiscal year that ended on June 30, 2021. This report will (1) focus on significant financial issues, (2) provide an overview of the District's financial activity, (3) identify changes in the District's financial position, (4) identify any individual fund issues or concerns, and (5) provide descriptions of significant asset and debt activity.

This information, presented in conjunction with the annual Basic Financial Statements, is intended to provide a comprehensive understanding of the District's operations and financial standing.

Required Components of the Annual Financial Report



Financial Highlights

- Total net position increased by \$14.14 million (75.34%) from June 30, 2020 to June 30, 2021, which was mainly due to an increase in the net investment in capital assets offset by other components of net position.

The District recorded deferred outflows of resources of \$75.41 million, a decrease of 5.46%, and deferred inflows of resources of \$16.93 million, an increase of 25.69%, as required by governmental accounting standards for pensions and other postemployment benefits. Deferred outflows of resources are not assets but increase the Statement of Net Position similarly to an asset and deferred inflows of resources are not liabilities but decrease the Statement of Net Position similarly to liabilities.

- The District had \$325.73 million in government-wide expenses which is 95.84% of total government-wide revenues versus 104.11% in the prior year. Program specific revenues in the form of operating grants and contributions and charges for services accounted for \$52.90 million, or 25% of the total revenues of \$339.87 million.
- General revenue of \$286.97 million which includes property taxes, unrestricted federal and state grants and LCFF sources, was 84.44% of total revenues in 2021 versus 92.99% in 2020.
- The fund balances of all governmental funds increased by \$28.60 million, which is an 17.12% increase from 2020.
- Total governmental fund revenues and expenditures totaled \$335.57 million and \$336.59 million, respectively for the fiscal year ended 2021.

Using the Annual Report

This annual report consists of a series of basic financial statements and notes to those statements. These statements are organized so the reader can understand the District as an entire operating entity. The statements provide an increasingly detailed look at specific financial activities.

The Statement of Net Position and Statement of Activities comprise the government-wide financial statement and provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The Fund financial statements also look at the District's most significant funds with all other-non-major funds presented in total in one column. The basic financial statements also include notes that explain some of the information on the financial statements and provide more detailed data.

Overview of the Financial Statements

The full annual financial report is a product of three separate parts: the basic financial statements, supplementary information, and this section, the Management's Discussion and Analysis. The three sections together provide a comprehensive financial overview of the District. The basic financials are comprised of two kinds of statements that present financial information from different perspectives, government-wide and fund statements.

- Government-wide financial statements, which comprise the first two statements, provide both short-term and long-term information about the District's overall financial position.
- Individual parts of the District, which are reported as fund financial statements focus on reporting the District's operations in more detail. These fund financial statements comprise the remaining statements.
- Notes to the financial statements, which are included in the financial statements, provide more detailed data and explain some of the information in the statements. The required supplementary information section provides further explanations and provides additional support for the financial statements.

Government-Wide Financial Statements – Statement of Net Position and the Statement of Activities

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, “How did we do financially during the fiscal year 2020-2021?”. The Statement of Net Position and the Statement of Net Activities answer this question. These statements include all assets of the District (including capital assets), deferred outflows of resources, as well as all liabilities (including long-term liabilities) and deferred inflows of resources. This basis of accounting takes into account all of the current year revenues and expenses regardless of when cash is received or paid.

These two statements report the District's net position and changes in net position. This change in net position is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, and some not. Non-financial factors include the District's property tax base, current property tax laws in California restricting revenue growth, facility conditions, required educational programs and other factors.

Reporting the District's Most Significant Funds

Fund Financial Statements

The analysis of the District's major funds begins with the balance sheet. Fund financial reports provide detailed information about the District's major funds. The District's uses many funds to account for a multitude of financial transactions. These fund financial statements focus on each of the District's most significant funds. The District's major governmental funds were the General Fund, Building Fund, and Bond Interest and Redemption Fund.

Governmental Funds

Most of the District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and balances left at year-end available for spending in the future periods. These funds are reported using an accounting method called modified accrual accounting.

Proprietary Funds

When the District charges users for the services it provides, whether to outside customers or to other departments within the District, these services are generally reported in proprietary funds. We use internal service funds (a component of proprietary funds) to report activities that provide supplies and services for the District's other programs and activities – such as the District's Self-Insurance Fund. The internal service fund is reported with governmental activities in the government-wide financial statements.

The District as Trustee

Reporting the District's Fiduciary Responsibilities

The District is the trustee, or fiduciary, for funds held on behalf of others. The District's fiduciary activities are reported in separate Statements of Fiduciary Net Position. We excluded these activities from the District's other financial statements because the District cannot use these assets to finance its operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

The District as A Whole

Recall that the Statement of Net Position provides the perspective of the District as a whole. Table 1 provides a summary of the District's net position as of June 30, 2021 as compared to June 30, 2020.

Table 1 - Summary of Statement of Net Position					
(Amounts in millions)	2021	2020	Change	Percentage Change	
Assets					
Current assets	\$ 224.83	\$ 244.17	\$ (19.34)	-7.92%	
Capital assets	385.66	381.92	3.74	0.98%	
Total Assets	610.49	626.09	(15.60)	-2.49%	
Total Deferred Outflows of Resources	75.41	79.77	(4.36)	-5.46%	
Liabilities					
Current liabilities	24.71	47.43	(22.72)	-47.90%	
Long-term liabilities	648.89	654.42	(5.53)	-0.85%	
Total Liabilities	673.60	701.85	(28.25)	-4.03%	
Total Deferred Inflows of Resources	16.93	22.78	(5.85)	-25.69%	
Net Position					
Net investment in capital assets	180.49	181.80	(1.31)	-0.72%	
Restricted	26.99	14.70	12.29	83.60%	
Unrestricted: excluding pension activities	18.34	(2.94)	21.28	723.77%	
Unrestricted: related to pension activities	(230.45)	(212.33)	(18.12)	-8.53%	
Total Net Position	\$ (4.63)	\$ (18.77)	\$ 14.14	75.34%	

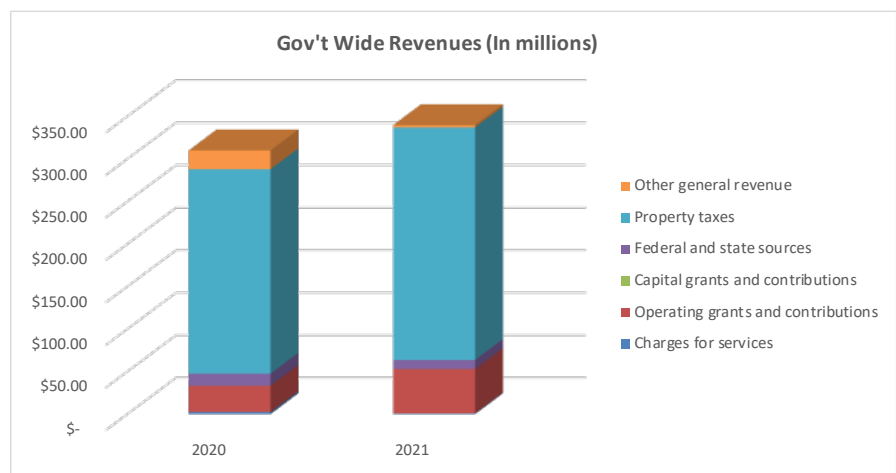
The District's net position was a deficit of \$4.63 million for the fiscal year ended June 30, 2021. Of this amount, \$212.11 million deficit was unrestricted. The \$18.34 million deficit and \$230.45 million deficit in unrestricted net position of governmental activities represents the accumulated results of all past years' operations. Restricted net position is reported separately to show legal constraints from debt covenants and enabling legislation that limit the School Board's ability to use the net position for day-to-day operations.

Table 2 shows the changes in net position for fiscal year 2021 as compared to 2020:

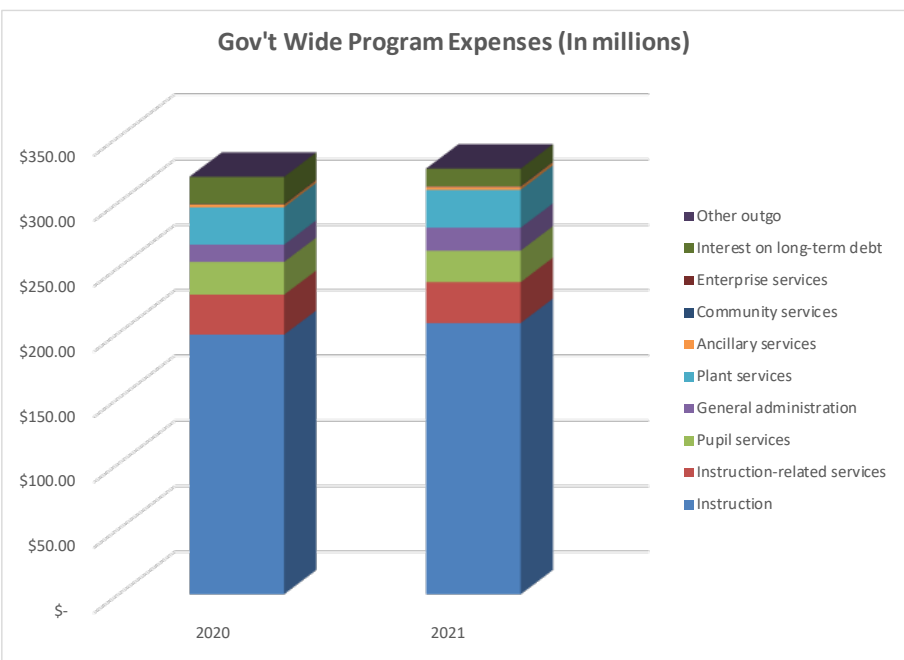
Table 2 - Summary of Changes in Statement of Activities				
(Amounts in millions)	2021	2020	Change	Percentage Change
Revenues				
Program revenues	\$ 52.90	\$ 39.42	\$ 13.48	25.48%
General revenues:				
Federal and state sources	10.77	11.42	(0.65)	-6.08%
Property taxes	273.43	261.18	12.25	4.48%
Other general revenue	2.78	15.69	(12.91)	-464.54%
Total Revenues	339.87	310.01	(1.32)	-0.39%
Program Expenses				
Instruction	207.64	200.49	7.15	3.44%
Instruction-related services	31.26	32.00	(0.74)	-2.37%
Pupil services	24.06	24.03	0.03	0.12%
General administration	17.59	16.42	1.17	6.65%
Plant services	29.01	30.98	(1.97)	-6.79%
Ancillary services	2.49	1.94	0.55	22.09%
Community services	0.40	0.40	0.00	0.68%
Enterprise services	-	0.01	(0.01)	-100.00%
Interest on long-term debt	13.28	16.48	(3.20)	-24.10%
Other outgo	-	0.01	(0.01)	-100.00%
Total Expenditures	325.73	322.76	2.97	0.91%
Change in Net Position	14.14	4.95	(4.29)	30.36%
Net Position - Beginning, as restated	(18.77)	(23.94)	5.17	27.55%
Net Position - Ending	\$ (4.63)	\$ (18.99)	\$ (0.88)	57.91%

The District's expenses for instructional services was 73.34% of total expenses in the fiscal year ended June 30, 2021 as compared to 72.03% in the fiscal year ended June 30, 2020. The purely administrative activities of the District accounted for 5.40% of total costs in the fiscal year ended June 30, 2021 as compared to 5.09% in the fiscal year ended June 30, 2020. Interest on long-term debt represented 4.08% of total expenses in the fiscal year ended June 30, 2021 as compared to 5.11% in the fiscal year ended June 30, 2020. Total expenses were 95.84% of revenue in the fiscal year ended June 30, 2021 versus 104.11% in the fiscal year ended June 30, 2020. Program revenues were 15.56% of total revenues in the fiscal year ended June 30, 2021 and 12.72% of total revenues in the fiscal year ended June 30, 2020. Programs revenues increased by \$13.48 million from the prior fiscal year.

The following is a summary of government-wide revenues for the fiscal year ended June 30, 2021:



The following is a summary of expenses by function for the fiscal year ended June 30, 2021:



Governmental Activities

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows the net cost of services as compared to the prior fiscal year. That is, it identifies the cost of these services supported by general revenues for the government-wide statements (not the General Fund).

Table 3 - Net Cost of Services					
(Amounts in millions)	2021	2020*	Change	Percentage Change	
Instruction	\$ 207.64	\$ 175.05	\$ 32.59	18.62%	
Instruction-related services	31.26	26.93	4.33	16.08%	
Pupil services	24.06	20.43	3.63	17.77%	
General administration	17.59	12.66	4.93	38.94%	
Plant services	29.01	27.89	1.12	4.02%	
Ancillary services	2.49	2.02	0.47	23.27%	
Community services	0.40	0.30	0.10	34.25%	
Enterprise services	-	0	(0.18)	100.00%	
Interest on long-term debt	13.28	20.78	(7.50)	-36.09%	
Other outgo	-	0.01	(0.01)	100.00%	
Total Net Cost	\$ 325.73	\$ 286.25	\$ 39.48	13.79%	

*The total and net cost of services for fiscal year 2020 were not restated to show the effects of GASB 84 for comparative purposes.

The following summarizes the District's most significant functions:

- *Instruction* expenditures include activities directly dealing with the teaching of pupils.
- *Instruction-related Services* include the activities involved with assisting staff with the content and process of educating students.
- *Pupil Services* include guidance and counseling, psychological, health, speech and testing services, transporting students, as well as preparing, delivering, and serving meals to students.
- *General Administration* reflects expenditures associated with the administrative and financial supervision of the School District. Typical functions would include the Board of Trustees and Superintendent, Human Resources, Data Processing and Business Services.
- *Plant Services* involve keeping the school grounds and equipment in effective working conditions.

The District's Funds

As the District completed this year, governmental funds had a reported combined fund balance of \$196.15 million, which is an increase of \$28.60 million from last year.

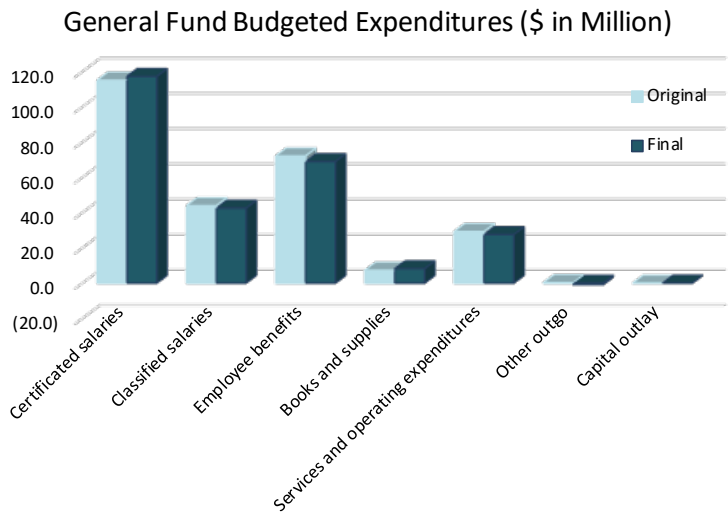
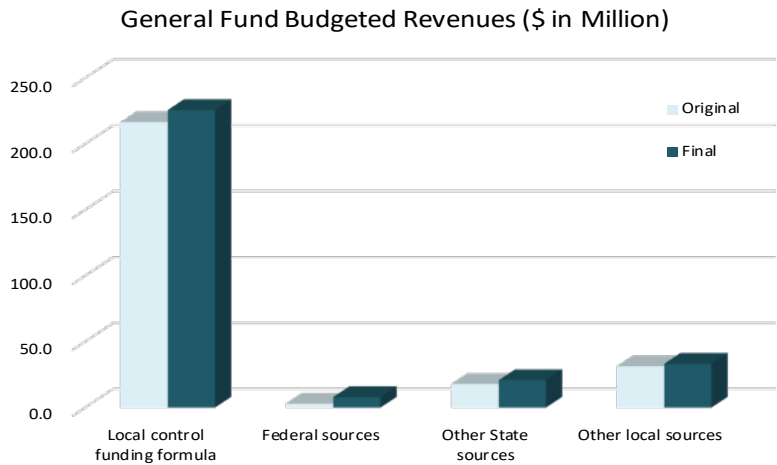
Table 4 provides an analysis of the District's fund balances and the total change in fund balances from the prior year.

Table 4 - Summary of Fund Balances				
(Amount in millions)	2021	2020	Change	Percentage Change
General Fund	\$ 82.11	\$ 49.90	\$ 32.21	64.56%
Building Fund	53.12	69.56	(16.44)	-23.63%
Bond Interest and Redemption Fund	51.63	38.73	12.90	33.31%
Student Activity Fund	0.54	-	-	100.00%
Adult Education Fund	1.46	2.01	(0.55)	-27.37%
Cafeteria Fund	0.05	0.32	(0.27)	-84.41%
Deferred Maintenance Fund	1.86	0.98	0.88	90.04%
Capital Facilities Fund	5.34	5.48	(0.14)	-2.50%
County School Facilities Fund	0.03	0.03	-	0.00%
Total Fund Balance	\$ 196.15	\$ 167.01	\$ 28.60	17.12%

Significant increase in the total fund balances was predominately due to increases in the fund balances of General Fund, Building Fund and Bond Interest and Redemption Fund. The Increase in General Fund balance was mainly attributable to the increase in property tax revenues.

Financial Analysis of the General Fund and Budgeting Highlights

The District’s budget is prepared accordingly to California law and in the modified accrual basis of accounting. During the course of the 2020-21 fiscal year, the District revised its General Fund budget twice, at 1st interim and 2nd interim. The following charts summarize the changes from the District’s original and final budgets.



Capital Asset and Debt Administration

Capital Assets

At June 30, 2021, the District had \$769.14 million in a broad range of capital assets, including land, buildings, furniture and equipment. This amount represents a net increase (including additions, depreciation and disposal) of \$42.81 million from last year.

Table 5 - Summary of Capital Assets Net of Depreciation				
(Amounts in millions)	2021	2020	Change	Percentage Change
Land	\$ 10.47	\$ 10.47	\$ 0.00	0.01%
Construction in progress	16.00	39.98	(23.98)	-59.98%
Land improvements	52.93	48.59	4.34	8.94%
Buildings and improvement	678.58	616.28	62.30	10.11%
Furniture and equipment	11.16	11.01	0.15	1.35%
Total Capital Assets	\$ 769.14	\$ 726.33	\$ 42.81	5.89%

Long-Term Liabilities

At the end of this year, the District had \$648.89 million in long-term liabilities debt outstanding versus \$636.91 million last year, an increase of 1.88%.

Table 6 - Summary of Long-term Liabilities				
(Amounts in millions)	2021	2020	Change	Percentage Change
General obligation bonds	\$ 333.99	\$ 348.29	\$ (14.30)	-4.11%
Net pension liabilities	287.88	266.45	21.43	8.04%
Net OPEB liability	26.40	21.43	4.97	23.20%
Compensated absences	0.61	0.74	(0.13)	-17.45%
Total Long-term Liabilities	\$ 648.89	\$ 636.91	\$ 11.97	1.88%

Factors Bearing on the District's Future

The District's primary funding source is from property taxes. As such, the District relies on the increase in assessed value of our geographical areas. Although the District has experienced healthy property taxes growth in the past years, we need to be cautious that a downturn is inevitable and would negatively affect school funding.

The pension systems, CalPERS and CalSTRS, have lowered the rate of return on its investment portfolios. By lowering the rate of return, higher employer contributions rates are required of the District.

The employer CalSTRS rate increased by 0.95% in 2020-2021, and decreased by 0.77% in 2021-2022, and 2.18% in 2022-2023, while no change in 2023-2024.

The employer CalPERS rate for 2020-2021 is 20.7% and is projected to rise steadily. Projected rates are as follows: 22.91% in 2021-2022, 26.10% in 2022-2023, and 27.10% in 2023-2024.

The future predictions and uncertainties required management to plan carefully and prudently to provide the necessary resources to meet student's needs and continue to keep pace with inflation increasing over the next several years.

Contacting the District's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, and investors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have any questions about this report or need additional financial information, please contact the Chief Business Officer, Business Services, at Palo Alto Unified School District, 25 Churchill Avenue, Palo Alto, California, 94306.

Palo Alto Unified School District
Statement of Net Position
June 30, 2021

	<u>Governmental Activities</u>
Assets	
Deposits and investments	\$ 211,058,745
Receivables	13,417,414
Prepaid expense	55,968
Stores inventories	293,140
Capital assets not depreciated	26,469,735
Capital assets, net of accumulated depreciation	<u>359,194,830</u>
Total assets	<u>610,489,832</u>
Deferred Outflows of Resources	
Deferred charge on refunding	1,541,967
Deferred outflows of resources related to OPEB	4,405,107
Deferred outflows of resources related to pensions	<u>69,463,914</u>
Total deferred outflows of resources	<u>75,410,988</u>
Liabilities	
Accounts payable	12,546,894
Interest payable	2,343,588
Unearned revenue	9,092,604
Claim liabilities, due within one year	730,315
Long-term liabilities	
Long-term liabilities other than OPEB and pensions	
Due within one year	36,777,416
Due in more than one year	297,824,105
Total other postemployment benefits liability (OPEB)	26,403,419
Aggregate net pension liabilities	<u>287,882,007</u>
Total liabilities	<u>673,600,348</u>
Deferred Inflows of Resources	
Deferred inflows of resources related to OPEB	4,899,112
Deferred inflows of resources related to pensions	<u>12,029,420</u>
Total deferred inflows of resources	<u>16,928,532</u>
Net Position	
Net investment in capital assets	180,491,749
Restricted for	
Self insurance	6,270,779
Capital projects	11,233,769
Educational programs	9,434,304
Food programs	49,903
Unrestricted	<u>(212,108,564)</u>
Total net position	<u>\$ (4,628,060)</u>

Palo Alto Unified School District

Statement of Activities

Year Ended June 30, 2021

Functions/Programs	Expenses	Program Revenues		Net (Expenses) Revenues and Changes in Net Position
		Charges for Services and Sales	Operating Grants and Contributions	Governmental Activities
Governmental Activities				
Instruction	\$207,654,628	\$ 416,351	\$ 36,970,401	\$ (170,267,876)
Instruction-related activities				
Supervision of instruction	8,396,639	-	1,397,626	(6,999,013)
Instructional library, media, and technology	2,901,752	-	298,473	(2,603,279)
School site administration	19,961,681	171,004	3,267,981	(16,522,696)
Pupil services				
Home-to-school transportation	3,187,568	-	162,079	(3,025,489)
Food services	2,553,517	69,360	1,396,873	(1,087,284)
All other pupil services	18,323,265	-	2,471,034	(15,852,231)
Administration				
Data processing	5,709,053	-	255,773	(5,453,280)
All other administration	11,880,710	-	832,903	(11,047,807)
Plant services	29,009,813	-	4,259,347	(24,750,466)
Ancillary services	2,490,158	-	865,255	(1,624,903)
Community services	402,744	-	19,893	(382,851)
Interest on long-term liabilities	13,258,481	-	-	(13,258,481)
Other outgo	-	25,878	19,761	45,639
Total governmental activities	<u>\$325,730,009</u>	<u>\$ 682,593</u>	<u>\$ 52,217,399</u>	<u>(272,830,017)</u>
General Revenues and Subventions				
Property taxes, levied for general purposes				217,373,995
Property taxes, levied for debt service				40,426,303
Taxes levied for other specific purposes				15,625,639
Federal and State aid not restricted to specific purposes				10,765,372
Interest and investment earnings				501,445
Interagency revenues				14,011
Miscellaneous				<u>2,263,817</u>
Total general revenues and transfers				<u>286,970,582</u>
Change in Net Position				14,140,565
Net Position - Beginning, as restated				<u>(18,768,625)</u>
Net Position - Ending				<u>\$ (4,628,060)</u>

Palo Alto Unified School District

Balance Sheet – Governmental Funds

June 30, 2021

	General Fund	Building Fund	Bond Interest and Redemption Fund	Non-Major Governmental Funds	Total Governmental Funds
Assets					
Deposits and investments	\$85,519,183	\$56,598,838	\$51,563,150	\$10,388,528	\$204,069,699
Receivables	13,144,153	104,687	66,040	90,486	13,405,366
Due from other funds	101,797	30,781	-	99,960	232,538
Prepaid expenditures	43,473	-	-	12,495	55,968
Stores inventories	239,473	-	-	53,667	293,140
Total assets	\$99,048,079	\$56,734,306	\$51,629,190	\$10,645,136	\$218,056,711
Liabilities and Fund Balances					
Liabilities					
Accounts payable	\$8,193,325	\$3,612,978	\$-	\$740,591	\$12,546,894
Due to other funds	130,741	-	-	101,797	232,538
Unearned revenue	8,610,912	-	-	481,692	9,092,604
Total liabilities	16,934,978	3,612,978	-	1,324,080	21,872,036
Fund Balances					
Nonspendable	312,946	-	-	66,162	379,108
Restricted	8,861,790	47,263,898	51,629,190	5,948,853	113,703,731
Committed	-	-	-	3,306,041	3,306,041
Assigned	60,418,266	5,857,430	-	-	66,275,696
Unassigned	12,520,099	-	-	-	12,520,099
Total fund balances	82,113,101	53,121,328	51,629,190	9,321,056	196,184,675
Total liabilities and fund balances	\$99,048,079	\$56,734,306	\$51,629,190	\$10,645,136	\$218,056,711

Palo Alto Unified School District
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
June 30, 2021

Total Fund Balance - Governmental Funds		\$ 196,184,675
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds.		
The cost of capital assets is	\$ 768,984,634	
Accumulated depreciation is	<u>(383,320,069)</u>	
Net capital assets		385,664,565
In governmental funds, unmatured interest on long-term liabilities is recognized in the period when it is due. On the government-wide financial statements, unmatured interest on long-term liabilities is recognized when it is incurred.		
		(2,343,588)
An internal service fund is used by management to charge the costs of the workers' compensation insurance program to the individual funds. The assets and liabilities of the internal service fund are included with governmental activities.		
		6,270,779
Deferred outflows of resources represent a consumption of net position in a future period and is not reported in the governmental funds. Deferred outflows of resources amounted to and related to		
Debt refundings (deferred charge on refunding)	1,541,967	
Other postemployment benefits (OPEB)	4,405,107	
Net pension liability	<u>69,463,914</u>	
Total deferred outflows of resources		75,410,988
Deferred inflows of resources represent an acquisition of net position that applies to a future period and is not reported in the governmental funds. Deferred inflows of resources amount to and related to		
Other postemployment benefits (OPEB)	(4,899,112)	
Net pension liability	<u>(12,029,420)</u>	
Total deferred inflows of resources		(16,928,532)
Net pension liability is not due and payable in the current period, and is not reported as a liability in the funds.		
		(287,882,007)
The District's OPEB liability is not due and payable in the current period, and is not reported as a liability in the funds.		
		(26,403,419)

Palo Alto Unified School District
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position
June 30, 2021

Long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the funds.

Long-term liabilities at year-end consist of

General obligation bonds, including premiums	(247,853,575)
--	---------------

Compensated absences (vacations)	(611,479)
----------------------------------	-----------

In addition, capital appreciation general obligation bonds were issued. The accretion of interest to date on the general obligation bonds is

<u>(86,136,467)</u>

Total long-term liabilities	<u>(334,601,521)</u>
-----------------------------	----------------------

Total net position - governmental activities	<u><u>\$ (4,628,060)</u></u>
--	------------------------------

Palo Alto Unified School District

Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds

Year Ended June 30, 2021

	General Fund	Building Fund	Bond Interest and Redemption Fund	Non-Major Governmental Funds	Total Governmental Funds
Revenues					
Local control funding formula	\$ 225,713,434	\$ -	\$ -	\$ -	\$ 225,713,434
Federal sources	7,979,372	-	1,239,287	1,436,784	10,655,443
Other State sources	21,470,767	-	71,386	2,303,960	23,846,113
Other local sources	33,219,447	(678)	40,179,816	1,957,061	75,355,646
Total revenues	288,383,020	(678)	41,490,489	5,697,805	335,570,636
Expenditures					
Current					
Instruction	178,336,185	-	-	1,534,863	179,871,048
Instruction-related activities					
Supervision of instruction	7,189,412	-	-	15,750	7,205,162
Instructional library, media, and technology	2,524,765	-	-	-	2,524,765
School site administration	16,179,179	-	-	1,242,209	17,421,388
Pupil services					
Home-to-school transportation	2,827,674	-	-	-	2,827,674
Food services	231,610	-	-	2,070,907	2,302,517
All other pupil services	15,887,522	-	-	-	15,887,522
Administration					
Data processing	5,096,729	-	-	-	5,096,729
All other administration	10,920,962	-	-	76,244	10,997,206
Plant services	22,415,638	-	-	127,265	22,542,903
Ancillary services	1,616,753	-	-	632,926	2,249,679
Community services	357,820	-	-	-	357,820
Capital outlay	-	24,995,054	-	355,104	25,350,158
Debt service					
Principal	-	-	34,915,000	-	34,915,000
Interest and other	814,237	-	6,227,561	-	7,041,798
Total expenditures	264,398,486	24,995,054	41,142,561	6,055,268	336,591,369
Excess (Deficiency) of Revenues Over Expenditures	23,984,534	(24,995,732)	347,928	(357,463)	(1,020,733)
Other Financing Sources (Uses)					
Transfers in	24,873	-	-	699,960	724,833
Transfers out	(699,960)	-	-	(24,873)	(724,833)
Net Financing Sources (Uses)	(675,087)	-	-	675,087	-
Net Change in Fund Balances	23,309,447	(24,995,732)	347,928	317,624	(1,020,733)
Fund Balance - Beginning, as restated	58,803,654	78,117,060	51,281,262	9,003,432	197,205,408
Fund Balance - Ending	\$ 82,113,101	\$ 53,121,328	\$ 51,629,190	\$ 9,321,056	\$ 196,184,675

Palo Alto Unified School District

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities Year Ended June 30, 2021

Total Net Change in Fund Balances - Governmental Funds	\$ (1,020,733)
--	----------------

Amounts Reported for Governmental Activities in the Statement of Activities are Different Because

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures; however, for governmental activities, those costs are shown in the Statement of Net Position and allocated over their estimated useful lives as annual depreciation expenses in the Statement of Activities.

This is the amount by which depreciation exceeds capital outlays in the period.

Depreciation expense	\$ (17,550,274)
Capital outlays	<u>21,299,114</u>

Net expense adjustment	3,748,840
------------------------	-----------

The District issued capital appreciation general obligations bonds. The accretion of interest on the general obligation bonds during the current fiscal year was:

(9,017,316)

In the Statement of Activities, certain operating expenses, such as compensated absences (vacations) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid).

This amount is the difference between vacation earned and used.

384,624

In the governmental funds, pension costs are based on employer contributions made to pension plans during the year. However, in the Statement of Activities, pension expense is the net effect of all changes in the deferred outflows, deferred inflows and net pension liability during the year.

(17,871,324)

In the governmental funds, OPEB costs are based on employer contributions made to OPEB plans during the year. However, in the Statement of Activities, OPEB expense is the net effect of all changes in the deferred outflows, deferred inflows, and net OPEB liability during the year.

(1,287,990)

Palo Alto Unified School District

Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental
Funds to the Statement of Activities
Year Ended June 30, 2021

Governmental funds report the effect of premiums, discounts, and the deferred charge on a refunding when the debt is first issued, whereas the amounts are deferred and amortized in the Statement of Activities.

Premium amortization	408,905
Deferred charge on refunding amortization	(513,989)

Payment of principal on long-term liabilities is an expenditure in the governmental funds, but it reduces long-term liabilities in the Statement of Net Position and does not affect the Statement of Activities.

General obligation bonds	34,915,000
--------------------------	------------

Interest on long-term liabilities is recorded as an expenditure in the funds when it is due; however, in the Statement of Activities, interest expense is recognized as the interest accretes or accrues, regardless of when it is due.

2,905,717

An internal service fund is used by management to charge the costs of the self insurance program to the individual funds. The net revenue of the Internal Service Fund is reported with governmental activities.

1,488,831

Change in net position of governmental activities

\$ 14,140,565

Palo Alto Unified School District
Statement of Net Position – Proprietary Fund
June 30, 2021

	<u>Governmental Activities - Internal Service Fund</u>
Assets	
Current assets	
Deposits and investments	\$ 6,989,046
Receivables	<u>12,048</u>
Total current assets	<u>7,001,094</u>
Liabilities	
Current liabilities	
Current portion of claims liabilities	<u>730,315</u>
Net Position	
Restricted for insurance programs	<u><u>\$ 6,270,779</u></u>

Palo Alto Unified School District
Statement of Revenues, Expenses, and Changes in Fund Net Position – Proprietary Fund
Year Ended June 30, 2021

	Governmental Activities - Internal Service Fund
Operating Revenues	
Charges for services	<u>\$ 3,581,360</u>
Operating Expenses	
Payroll costs	28,804
Supplies and materials	5,079
Other operating cost	<u>2,073,249</u>
Total operating expenses	<u>2,107,132</u>
Operating Income	1,474,228
Nonoperating Revenues	
Fair market value adjustments	(53,100)
Interest income	<u>67,703</u>
Total nonoperating revenues	<u>14,603</u>
Change in Net Position	1,488,831
Total Net Position - Beginning	<u>4,781,948</u>
Total Net Position - Ending	<u><u>\$ 6,270,779</u></u>

Palo Alto Unified School District
Statement of Cash Flows – Proprietary Fund
Year Ended June 30, 2021

	Governmental Activities - Internal Service Fund
Operating Activities	
Cash receipts from customers	\$ 4,101,501
Cash payments to other suppliers of goods or services	(5,079)
Cash payments to employees for services	(28,804)
Cash payments for insurance claims	(3,650,934)
	<u>416,684</u>
Net Cash Provided from Operating Activities	416,684
Investing Activities	
Interest on investments	27,391
	<u>27,391</u>
Net Change in Cash and Cash Equivalents	444,075
Cash and Cash Equivalents, Beginning	6,544,971
	<u>6,544,971</u>
Cash and Cash Equivalents, Ending	<u>\$ 6,989,046</u>
Reconciliation of Operating Income to Net Cash Used for Operating Activities	
Operating income	\$ 1,474,228
Changes in assets and liabilities	
Due from other fund	520,141
Accrued liabilities	(1,577,685)
	<u>416,684</u>
Net Cash Provided from Operating Activities	<u>\$ 416,684</u>

Palo Alto Unified School District
Statement of Net Position – Fiduciary Fund
June 30, 2021

	Private-Purpose Trust
Assets	
Deposits and investments	<u>\$ 989,859</u>
Net Position	
Restricted for scholarship	<u>\$ 989,859</u>

Palo Alto Unified School District
Statement of Changes in Net Position – Fiduciary Fund
Year Ended June 30, 2021

	Private-Purpose Trust
	<u> </u>
Additions	\$ -
Deductions	
Scholarship payments	<u>46,678</u>
Net decrease in fiduciary net position	(46,678)
Net Position - Beginning	<u>1,036,537</u>
Net Position - Ending	<u><u>\$ 989,859</u></u>

Note 1 - Summary of Significant Accounting Policies**Financial Reporting Entity**

The Palo Alto Unified School District was founded on March 20, 1893 under the laws of the State of California. The District operates under a locally elected five-member board form of government and provides educational services to grades K - 12 as mandated by the state and federal agencies. The District operates twelve elementary, three middle and two high schools, an adult education program, a Young Fives program and two children's centers.

A reporting entity is comprised of the primary government and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, boards, and agencies that are not legally separate from the District. For Palo Alto Unified School District, this includes general operations, food service, and student related activities of the District.

Basis of Presentation - Fund Accounting

The accounting system is organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The District's funds are grouped into three broad fund categories: governmental, proprietary and fiduciary.

Governmental Funds Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the District's major and non-major governmental funds:

Major Governmental Funds

General Fund The General Fund is the chief operating fund for all districts. It is used to account for and report all financial resources not accounted for or reported in another fund. Two funds currently defined as special revenue funds in the California State Accounting Manual (CSAM) do not meet the GASB Statement No. 54 special revenue fund definition. Specifically, Fund 17, Special Reserve Fund for Other Than Capital Outlay Projects and Fund 20, Special Reserve Fund for Postemployment Benefits, are not substantially composed of restricted or committed revenue sources. While these funds are authorized by statute and will remain open for internal reporting purposes, these funds function effectively as extensions of the General Fund, and accordingly have been combined with the General Fund for presentation in these audited financial statements.

Building Fund The Building Fund exists primarily to account separately for proceeds from the sale of bonds (*Education Code* Section 15146) and may not be used for any purposes other than those for which the bonds were issued.

Bond Interest and Redemption Fund The Bond Interest and Redemption Fund is used for the repayment of bonds issued for a local educational agency (*Education Code* Sections 15125-15262).

Non-Major Governmental Funds

Special Revenue Funds The Special Revenue funds are used to account for the proceeds from specific revenue sources (other than trusts, major capital projects, or debt service) that are restricted or committed to the financing of particular activities, that compose a substantial portion of the inflows of the fund, and that are reasonably expected to continue. Additional resources that are restricted, committed, or assigned to the purpose of the fund may also be reported in the fund.

- **Student Activity Fund** The Student Activity Fund is used to account separately for the operating activities of the associated student body accounts that are not fiduciary in nature, including student clubs, general operations, athletics, and other student body activities.
- **Adult Education Fund** The Adult Education Fund is used to account separately for Federal, State, and local revenues for adult education programs and is to be expended for adult education purposes only, except, for State revenues which, as a result of Senate Bill 4 of the 2009-10 Third Extraordinary Session (SBX3 4), may be used for any educational purpose.
- **Child Development Fund** The Child Development Fund is used to account separately for federal, State, and local revenues to operate child development programs and is to be used only for expenditures for the operation of child development programs.
- **Cafeteria Fund** The Cafeteria Fund is used to account separately for Federal, State, and local resources to operate the food service program (*Education Code* Sections 38090-38093) and is used only for those expenditures authorized by the governing board as necessary for the operation of the District's food service program (*Education Code* Sections 38091 and 38100).
- **Deferred Maintenance Fund** The Deferred Maintenance Fund is used to account separately for revenues that are restricted or committed for deferred maintenance purposes (*Education Code* Section 17582).

Capital Project Funds The Capital Project funds are used to account for financial resources that are restricted, committed, or assigned to the acquisition or construction of major capital facilities and other capital assets (other than those financed by proprietary funds and trust funds).

- **Capital Facilities Fund** The Capital Facilities Fund is used primarily to account separately for monies received from fees levied on developers or other agencies as a condition of approving a development (*Education Code* Sections 17620-17626). Expenditures are restricted to the purposes specified in *Government Code* Sections 65970-65981 or to the items specified in agreements with the developer (*Government Code* Section 66006).

- **County School Facilities Fund** The County School Facilities Fund is established pursuant to *Education Code* Section 17070.43 to receive apportionments from the 1998 State School Facilities Fund (Proposition 1A), the 2002 State School Facilities Fund (Proposition 47), the 2004 State School Facilities Fund (Proposition 55), or the 2006 State Schools Facilities Fund (Proposition 1D) authorized by the State Allocation Board for new school facility construction, modernization projects, and facility hardship grants, as provided in the Leroy F. Greene School Facilities Act of 1998 (*Education Code* Section 17070 et seq.).

Proprietary Funds Proprietary funds are used to account for activities that are more business-like than government-like in nature. Business-type activities include those for which a fee is charged to external users or to other organizational units of the local education agency, normally on a full cost-recovery basis. Proprietary funds are generally intended to be self-supporting and are classified as enterprise or internal service.

- **Internal Service Fund** Internal Service Funds may be used to account for goods or services provided to other funds of the District on a cost reimbursement basis. The District operates a workers' compensation, dental, vision, and property and liability programs that are accounted for in an internal service fund.

Fiduciary Funds Fiduciary funds are used to account for resources held for the benefit of the parties outside the District and are not available to support the District's own programs. Fiduciary funds are split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds, and custodial funds. The three types of trust funds are distinguished from custodial funds by the existence of a trust agreement or equivalent arrangement that has certain characteristics. Trust funds are used to account for resources held by the District under a trust agreement for individuals, private organizations, or other governments. The District's trust fund accounts for contribution and payments related to scholarship. Custodial funds are used to account for resources, not in a trust, that are held by the District for other parties outside the District's reporting entity. The District currently does not have custodial fund.

Basis of Accounting - Measurement Focus

Government-Wide Financial Statements The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. This is the same approach used in the preparation of the proprietary fund financial statements, but differs from the manner in which governmental fund financial statements are prepared.

The government-wide statement of activities presents a comparison between expenses, both direct and indirect, and program revenues of the District and for each governmental function, and exclude fiduciary activity. Direct expenses are those that are specifically associated with a service, program, or department and are therefore, clearly identifiable to a particular function. The District does not allocate indirect expenses to functions in the Statement of Activities, except for depreciation. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each program or business segment is self-financing or draws from the general revenues of the District. Eliminations have been made to minimize the double counting of internal activities.

Net position should be reported as restricted when constraints placed on net asset use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. The net position restricted for other activities result from special revenue funds and the restrictions on their net asset use.

Fund Financial Statements Fund financial statements report detailed information about the District. The focus of governmental and proprietary fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column. The internal service fund is presented in a single column on the face of the proprietary fund statements.

- **Governmental Funds** All governmental funds are accounted for using the flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include reconciliations with brief explanations to better identify the relationship between the government-wide financial statements, prepared using the economic resources measurement focus and the accrual basis of accounting, and the governmental fund financial statements, prepared using the flow of current financial resources measurement focus and the modified accrual basis of accounting.
- **Proprietary Funds** Proprietary funds are accounted for using the flow of economic resources measurement focus and the accrual basis of accounting. All assets and all liabilities associated with the operation of this fund are included in the statement of net position. The statement of changes in fund net position presents increases (revenues) and decreases (expenses) in net total assets. The statement of cash flows provides information about how the District finances and meets the cash flow needs of its proprietary fund.
- **Fiduciary Funds** Fiduciary funds are accounted for using the flow of economic resources measurement focus and the accrual basis of accounting. Fiduciary funds are excluded from the government-wide financial statements because they do not represent resources of the District.

Revenues - Exchange and Non-Exchange Transactions Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter, to be used to pay liabilities of the current fiscal year. The District considers revenues to be available if they are collected within one year after year-end, except for property taxes, which are considered available if collected within 60 days. The following revenue sources are considered to be both measurable and available at fiscal year-end: State apportionments, interest, certain grants, and other local sources.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, certain grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year in which the taxes are received. Revenue from certain grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose restrictions. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Unearned Revenue Unearned revenues arise when resources are received by the District before it has a legal claim to them, such as when certain grants are received prior to the occurrence of qualifying expenditures. In the subsequent periods, when the District has a legal claim to the resources, the liability for unearned revenue is removed from the balance sheet and the revenue is recognized.

Expenses/Expenditures On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred. Principal and interest on long-term liabilities, which has not matured, are recognized when paid in the governmental funds as expenditures. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds but are recognized in the entity-wide statements.

Cash and Cash Equivalents

The District's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition. Cash equivalents also include cash with county treasury balances for purposes of the statement of cash flows.

Investments

Investments with original maturities greater than one year are stated at fair value. Fair value is estimated based on quoted market prices at year-end. All investments not required to be reported at fair value are stated at cost or amortized cost. Fair values of investments in county are determined by the program sponsor.

Prepaid Expenditures (Expenses)

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

Stores Inventories

Inventories consist of expendable food and supplies held for consumption. Inventories are stated at cost, on the weighted average basis. The costs of inventory items are recorded as expenditures in the governmental funds and expenses in the proprietary funds when consumed rather than when purchased.

Capital Assets and Depreciation

The accounting and reporting treatment applied to the capital assets associated with a fund are determined by its measurement focus. Capital assets are long-lived assets of the District. The District maintains a capitalization threshold of \$5,000. The District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized, but are expensed as incurred.

When purchased, such assets are recorded as expenditures in the governmental funds and capitalized in the government-wide statement of net position. The valuation basis for capital assets is historical cost, or where historical cost is not available, estimated historical cost based on replacement cost. Donated capital assets are capitalized at acquisition value on the date donated.

Depreciation is computed using the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows: buildings and building improvements, 20 to 50 years; improvements, 5 to 50 years; equipment, 2 to 15 years.

Interfund Balances

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables". These amounts are eliminated within the governmental funds and governmental activities.

Compensated Absences

Compensated absences are accrued as a liability as the benefits are earned. The entire compensated absence liability is reported on the government-wide statement of net position. For governmental funds, the current portion of unpaid compensated absences is recognized upon the occurrence of relevant events such as employee resignations and retirements that occur prior to year-end that have not yet been paid with expendable available financial resources. These amounts are reported in the fund from which the employees who have accumulated leave are paid.

Compensated absences (unpaid employee vacations) for the District at June 30, 2021, amounted to \$611,479.

Accrued Liabilities and Long-Term Liabilities

All payables, accrued liabilities, and long-term liabilities are reported in the government-wide and proprietary fund financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the governmental funds.

However, claims and judgments, compensated absences, special termination benefits, and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the governmental fund financial statements only to the extent that they are due for payment during the current year. Bonds, capital leases, and other long-term liabilities are recognized as liabilities in the governmental fund financial statements when due.

Debt Issuance Costs, Premiums and Discounts

In the government-wide financial statements and in the proprietary fund type financial statements, long-term liabilities are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund statement of net position. Debt premiums and discounts, as well as issuance costs related to prepaid insurance costs are amortized over the life of the bonds using the straight-line method, which approximates the effective interest method.

In governmental fund financial statements, bond premiums and discounts, as well as debt issuance costs are recognized in the period the bonds are issued. The face amount of the debt is reported as other financing sources. Premiums received on debt issuance are also reported as other financing sources. Issuance costs, whether or not withheld from the actual debt proceeds, are reported as debt service expenditures in the period the bonds are issued.

Deferred Outflows/Inflows of Resources

In addition to assets, the Statement of Net Position also reports deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The District reports deferred outflows of resources for deferred charges on refunding of debt, for pension related items, and for OPEB related items. The deferred charge on refunding resulted from the difference between the carrying value of the refunded debt and its reacquisition price. The amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The deferred amounts related to pension and OPEB relate to differences between expected and actual earnings on investments, changes of assumptions, and other pension and OPEB related changes.

In addition to liabilities, the statement of financial position reports a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The District reports deferred inflows of resources for pension related items.

Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the California State Teachers Retirement System (CalSTRS) and the California Public Employees' Retirement System (CalPERS) plan for schools (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalSTRS and CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Member contributions are recognized in the period in which they are earned. Investments are reported at fair value. The net pension liability attributable to the governmental activities will be paid by the fund in which the employee worked.

Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the total OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the District's plan (OPEB Plan) and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms. The total OPEB liability attributable to the governmental activities will be paid primarily by the General Fund.

Current Loans

Current loans consist of amounts outstanding at year end for Tax Revenue and Anticipation Notes. The notes were issued as short-term liabilities to provide cash flow needs. This liability is offset with cash deposits in the County Treasurer, which have been set aside to repay the notes.

Fund Balances - Governmental Funds

As of June 30, 2021, fund balances of the governmental funds are classified as follows:

Nonspendable - amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted – amounts that can be spent for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws of regulations of other governments.

Committed – amounts that can be used only for specific purposes determined by a formal action of the governing board. The governing board is the highest level of decision-making authority for the District. Commitments may be established, modified, or rescinded only through resolutions or other action as approved by the governing board.

Assigned – amounts that do not meet the criteria to be classified as restricted or committed that are intended to be used for specific purposes. Under the District's adopted policy, only the governing board or chief business officer/assistant superintendent of business services may assign amounts for specific purpose.

Unassigned – all other spendable amounts.

Spending Order Policy

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally, unassigned funds as needed, unless, the governing board has provided otherwise in its commitment or assignment actions.

Minimum Fund Balance Policy

The governing board adopted a minimum fund balance policy for the General Fund in compliance with GASB 54 to establish fund balance policies in order to protect the District against revenue shortfalls or unpredicted one-time expenditures. The policy requires a Reserve for Economic Uncertainties consisting of committed and unassigned amounts equal to no less than 10% of General Fund expenditures and other financing uses. At June 30, 2021, \$8,673,231 of the fund balance for the General Fund was reported as amounts unassigned and of that amount \$7,956,797 was held for economic uncertainties.

Net Position

Net position represents the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources. Net position net of investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The District first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the proprietary funds. For the District, these revenues are primarily interfund insurance premiums. Operating expenses are necessary costs incurred to provide the good or service that is the primary activity of the fund. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

Interfund Activity

Transfers between governmental and business-type activities in the government-wide financial statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds and after non-operating revenues/expenses in proprietary funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements. Interfund transfers are eliminated in the governmental column of the statement of activities.

Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Property Tax

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County of Santa Clara bills and collects the taxes on behalf of the District. Local property tax revenues are recorded when received.

Change in Accounting Principles

In January 2017, the GASB issued Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities of all State and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities.

The provisions of this Statement have been implemented as of June 30, 2021. The impact to the District resulted in a reclassification of the District's student body activities from fiduciary to governmental. The effect of the implementation of this standard on beginning fund balance and net position (deficit) is disclosed in Note 17.

During 2020-21, the governing board of Palo Alto Unified School District adopted a policy to all return unused prepaid meal fees collected from graduated students. The impact to the District resulted a decrease in the Cafeteria beginning fund balance. The effect of this adoption on beginning fund balance and net position (deficit) is disclosed in Note 17.

New Accounting Pronouncements

The requirements of this Statement that are related to the accounting and financial reporting for Section 457 plans are effective for fiscal years beginning after June 15, 2021. For purposes of determining whether a primary government is financially accountable for a potential component unit, the requirements of this Statement that provide that for all other arrangements, the absence of a governing board be treated the same as the appointment of a voting majority of a governing board if the primary government performs the duties that a governing board typically would perform, are effective for reporting periods beginning after June 15, 2021. Earlier application of those requirements is encouraged and permitted by requirement as specified within this Statement. The effects of this change on the District's financial statements have not yet been determined.

In June 2017, the GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

The requirements of this Statement are effective for the reporting periods beginning after June 15, 2021. Early implementation is encouraged. The effects of this change on the District's financial statements have not yet been determined.

In June 2018, the GASB issued Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period.

This Statement establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5–22 of Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, which are superseded by this Statement. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund.

This Statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles.

The requirements of this Statement are effective for reporting periods beginning after December 15, 2020. Earlier application is encouraged. The requirements of this Statement should be applied prospectively. The effects of this change on the District's financial statements have not yet been determined.

In May 2019, the GASB issued Statement No. 91, Conduit Debt Obligations. The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures.

The requirements of this Statement are effective for the reporting periods beginning after December 15, 2021. Early implementation is encouraged. The effects of this change on the District's financial statements have not yet been determined.

In January 2020, the GASB issued Statement No. 92, *Omnibus 2020*. The objectives of this statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics and includes specific provisions about the following:

- The effective date of Statement No. 87, Leases, and Implementation Guide No. 2019-3, Leases, for interim financial reporting.
- Reporting of intra-entity transfers of assets between a primary government employer and a component unit defined benefit pension plan or defined benefit other postemployment benefit (OPEB) plan.
- The applicability of Statement No. 73, Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement No. 68, and Amendments to Certain Provisions of GASB Statements 67 and 68, as amended, and No. 74, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, as amended, to reporting assets accumulated for postemployment benefits.
- The applicability of certain requirements of Statement No. 84, Fiduciary Activities, to postemployment benefit arrangements.
- Measurement of liabilities (and assets, if any) related to asset retirement obligations (AROs) in a government acquisition.
- Reporting by public entity risk pools for amounts that are recoverable from reinsurers or excess insurers.
- Reference to nonrecurring fair value measurements of assets or liabilities in authoritative literature.
- Terminology used to refer to derivative instruments.

The requirements of this Statement are effective as follows:

- The requirements related to the effective date of Statement 87 and Implementation Guide 2019-3, reinsurance recoveries, and terminology used to refer to derivative instruments are effective upon issuance.
- The requirements related to intra-entity transfers of assets and those related to the applicability of Statements 73 and 74 are effective for fiscal years beginning after June 15, 2021.
- The requirements related to application of Statement 84 to postemployment benefit arrangements and those related to nonrecurring fair value measurements of assets or liabilities are effective for reporting periods beginning after June 15, 2021.

- The requirements related to the measurement of liabilities (and assets, if any) associated with AROs in a government acquisition are effective for government acquisitions occurring in reporting periods beginning after June 15, 2021.

Early implementation is encouraged. The effects of this change on the District's financial statements have not yet been determined.

In March 2020, the GASB issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). As used in this Statement, a PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction.

The requirements of this Statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter. Earlier application is encouraged. The effects of this change on the District's financial statements have not yet been determined.

In May 2020, the GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements*. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended.

A SBITA is defined as a contract that conveys control of the right to use another party's (a SBITA vendor's) information technology (IT) software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange or exchange-like transaction.

The requirements of this Statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter. Earlier application is encouraged. The effects of this change on the District's financial statements have not yet been determined.

Note 2 - Deposits and Investments

Summary of Deposits and Investments

Deposits and investments as of June 30, 2021, are classified in the accompanying financial statements as follows:

Governmental funds	\$ 204,069,699
Proprietary funds	6,989,046
Fiduciary funds	<u>989,859</u>
Total deposits and investments	<u><u>\$ 212,048,604</u></u>

Deposits and investments as of June 30, 2021, consist of the following:

Cash on hand and in banks	\$ 7,291,821
Cash in revolving	30,000
Investments	<u>204,726,783</u>
Total deposits and investments	<u><u>\$ 212,048,604</u></u>

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

Investment in County Treasury - The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis. The pool is not registered with Security Exchange Commission.

General Authorizations

Limitations as they relate to interest rate risk and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment the greater the sensitivity of its fair value to changes in market interest rates. The District monitors the interest rate risk inherent in its portfolio by measuring the average maturity of its portfolio. The District manages its exposure to interest rate risk by investing in the County Treasury. The District maintains cash with the County of Santa Clara Investment Pool. The pool's fair value is approximately cost. The weighted average maturity for this pool as of June 30, 2021 is 615 days and holds no derivative products.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investments issued by or explicitly guaranteed by the US government are exempt from this disclosure.

Custodial Credit Risk - Deposits

This is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does have a policy for custodial credit risk for deposits. However, the California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law. The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agency. As of June 30, 2021, approximately \$1,193,085 of the District's bank balances of \$1,693,085 was exposed to custodial credit risk because it was uninsured but collateralized with securities held by the pledging financial institution's trust department or agent, but not in the name of the District.

Note 3 - Receivables

Receivables at June 30, 2021, consisted of intergovernmental grants, entitlements, interest and other local sources. All receivables are considered collectible in full.

	General Fund	Building Fund	Bond Interest and Redemption Fund	Non-Major Governmental Funds	Total Governmental Funds	Proprietary Fund
Federal Government						
Categorical aid	\$ 3,086,581	\$ -	\$ -	\$ 73,836	\$ 3,160,417	\$ -
State Government						
LCFF apportionment	285,882	-	-	-	285,882	-
Categorical aid	518,980	-	-	1,501	520,481	-
Lottery	380,623	-	-	-	380,623	-
Local Government						
Interest	228,437	104,687	66,040	15,149	414,314	-
Other local sources	8,643,650	-	-	-	8,643,650	12,048
Total	<u>\$ 13,144,153</u>	<u>\$ 104,687</u>	<u>\$ 66,040</u>	<u>\$ 90,486</u>	<u>\$ 13,405,366</u>	<u>\$ 12,048</u>

Note 4 - Capital Assets

Capital asset activity for the fiscal year ended June 30, 2021, was as follows:

	Balance July 1, 2020	Additions	Deductions	Balance June 30, 2021
Governmental Activities				
Capital assets not being depreciated				
Land	\$ 10,470,525	\$ -	\$ -	\$ 10,470,525
Construction in progress	34,332,446	21,200,576	(39,533,812)	15,999,210
Total capital assets not being depreciated	44,802,971	21,200,576	(39,533,812)	26,469,735
Capital assets being depreciated				
Land improvements	49,047,147	3,884,954	-	52,932,101
Buildings and improvements	642,846,052	35,731,635	-	678,577,687
Furniture and equipment	10,772,807	15,761	(76,863)	10,865,431
Library collections	293,406	-	-	293,406
Total capital assets being depreciated	702,959,412	39,632,350	(76,863)	742,668,625
Total capital assets	747,762,383	60,832,926	(39,610,675)	768,984,634
Accumulated depreciation				
Land improvements	(22,165,861)	(2,613,793)	-	(24,779,654)
Buildings and improvements	(334,674,835)	(14,359,822)	-	(349,034,657)
Furniture and equipment	(8,712,556)	(576,659)	76,863	(9,366,078)
Library collections	(293,406)	-	-	(293,406)
Total accumulated depreciation	(365,846,658)	(17,550,274)	76,863	(383,320,069)
Governmental activities capital assets, net	\$ 381,915,725	\$ 43,282,652	\$ (39,533,812)	\$ 385,664,565

Depreciation expense was charged as a direct expense to governmental functions as follows:

Governmental Activities	
Instruction	\$ 11,631,852
Supervision of instruction	465,941
Instructional library, media, and technology	163,271
School site administration	1,126,602
Home-to-school transportation	182,859
Food services	148,898
All other pupil services	1,027,410
Data processing	329,594
All other administration	711,165
Plant services	1,457,798
Ancillary services	304,884
Total depreciation expenses governmental activities	\$ 17,550,274

Note 5 - Interfund Transactions

Interfund Receivables/Payables (Due To/Due From)

Interfund receivables and payable balances arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. Interfund receivables and payable balances at June 30, 2021, between major and non-major governmental funds, and the internal service fund are as follows:

Due To	Due From			Total
	General Fund	Building Fund	Non-Major Governmental Funds	
General Fund	\$ -	\$ 30,781	\$ 99,960	\$ 130,741
Non-Major Governmental Funds	101,797	-	-	101,797
Total	<u>\$ 101,797</u>	<u>\$ 30,781</u>	<u>\$ 99,960</u>	<u>\$ 232,538</u>

All balances resulted from the time lag between the date that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

Operating Transfers

Interfund transfers for the year ended June 30, 2021, consisted of the following:

Transfer To	Transfer From		Total
	General Fund	Non-Major Governmental Funds	
General Fund	\$ -	\$ 699,960	\$ 699,960
Non-Major Governmental Funds	24,873	-	24,873
Total	<u>\$ 24,873</u>	<u>\$ 699,960</u>	<u>\$ 724,833</u>

The General Fund transferred to the Child Development Fund to support the programs. \$ 150,000

The General Fund transferred to the Deferred Maintenance Fund to cover deficit spending. 450,000

The General Fund transferred to the Cafeteria Fund to cover deficit spending. 99,960

Capital Facilities Fund reimbursed the three percent indirect costs related to developer fees to the General Fund. 24,873

Total \$ 724,833

Note 6 - Deferred Charge on Refunding

Deferred outflows of resources is a consumption of net position by the District that is applicable to a future reporting period. For governmental activities, the net investment in capital assets amount of \$180,491,749 includes the effect of deferring the recognition of loss from advance refunding. The \$1,541,967 balance of the deferred outflows of resources at June 30, 2021, will be recognized as an expense and as a decrease in net position over the remaining life of related bonds.

Deferred charge on refunding at June 30, 2021, consisted of the following:

	Balance July 1, 2020	Additions	Deductions	Balance June 30, 2021
Deferred charges on refunding	\$ 2,055,956	\$ -	\$ 513,989	\$ 1,541,967

Note 7 - Accounts Payable

Accounts payable at June 30, 2021, consisted of the following:

	General Fund	Building Fund	Non-Major Governmental Funds	Total Governmental Funds
Vendor payables	\$ 1,432,788	\$ 3,606,594	\$ 713,872	\$ 5,753,254
State categorical	3,136,129	-	-	3,136,129
Salaries and benefits	3,624,408	6,384	26,719	3,657,511
Total	\$ 8,193,325	\$ 3,612,978	\$ 740,591	\$ 12,546,894

Note 8 - Unearned Revenue

Unearned revenue at June 30, 2021, consisted of the following:

	General Fund	Non-Major Governmental Funds	Total
Federal financial assistance	\$ 92,106	\$ -	\$ 92,106
State categorical aid	1,993,835	-	1,993,835
Other local	6,524,971	481,692	7,006,663
Total	\$ 8,610,912	\$ 481,692	\$ 9,092,604

Note 9 - Tax and Revenue Anticipation Notes (Trans)

At July 1, 2020, the District had outstanding Tax and Revenue Anticipation Notes in the amount of \$18 million, which matured on August 31, 2020. On July 28, 2020, the District issued \$24.07 million of Tax and Revenue Anticipation Notes bearing interest at 2 %. The notes were issued to supplement cash flows. Interest and principal were due and payable on June 30, 2021. By June 30, 2021, the District had placed 100% of principal and interest in an irrevocable trust for the sole purpose of satisfying the notes. The District was not required to make any additional payments on the notes.

Changes in the outstanding liabilities for the Tax and Revenue Anticipation Notes are as follows:

Issuance Date	Maturity Date	Interest Rate	Outstanding July 1, 2020	Additions	Payments	Outstanding June 30, 2021
9/10/19	8/31/20	2%	\$ 18,000,000	\$ -	\$ (18,000,000)	\$ -
7/28/20	6/30/21	2%	-	24,070,000	(24,070,000)	-
			<u>\$ 18,000,000</u>	<u>\$ 24,070,000</u>	<u>\$ (42,070,000)</u>	<u>\$ -</u>

Note 10 - Long-Term Liabilities Other than OPEB and Pensions

Summary

The changes in the District's long-term liabilities other than OPEB and pensions during the year consisted of the following:

	Balance July 1, 2020	Additions	Deductions	Balance June 30, 2021	Due in One Year
General obligation bonds	\$ 353,772,323	\$ 9,017,316	\$ (34,915,000)	\$ 327,874,639	\$ 36,123,911
Unamortized premiums	6,524,308	-	(408,905)	6,115,403	408,905
Compensated absences	996,103	90,211	(474,835)	611,479	244,600
Total	<u>\$ 361,292,734</u>	<u>\$ 9,107,527</u>	<u>\$ (35,798,740)</u>	<u>\$ 334,601,521</u>	<u>\$ 36,777,416</u>

Payments on the general obligation bonds (GOB) are made by the Bond Interest and Redemption Fund with local property tax revenues. The compensated absences will be paid by the fund for which the employee worked.

General Obligation Bonds

The outstanding general obligation bonded debt is as follows:

Issuance Date	Final Maturity Date	Interest Rate	Original Issue	Bonds Outstanding July 1, 2020	Interest Accreted	Redeemed	Bonds Outstanding June 30, 2021
2009	2034	5.0-5.5%	\$ 119,999,249	\$ 173,927,323	\$ 9,017,316	\$ (6,420,000)	\$ 176,524,639
2011	2028	4.7-5.8%	25,000,000	25,000,000	-	(870,000)	24,130,000
2013	2037	2.0-3.5%	70,000,000	45,825,000	-	(1,980,000)	43,845,000
2013	2025	0.44-2.89%	52,845,000	21,630,000	-	(9,370,000)	12,260,000
2014	2024	2.0-3.25%	40,000,000	13,190,000	-	(1,675,000)	11,515,000
2016	2035	2.0-4.0%	45,000,000	19,500,000	-	(1,000,000)	18,500,000
2018	2039	2.5-5.0%	40,000,000	24,700,000	-	(4,200,000)	20,500,000
2019	2040	3.0-6.0%	30,000,000	30,000,000	-	(9,400,000)	20,600,000
				<u>\$ 353,772,323</u>	<u>\$ 9,017,316</u>	<u>\$ (34,915,000)</u>	<u>\$ 327,874,639</u>

On August 27, 2008, the District issued 2008 General Obligation Bonds, Series 2008 which consisted of current interest and capital appreciation bonds with an initial par amount of \$119,999,249 with stated interest rates of 2.50% to 5.50% and maturing through August 1, 2033. Interest is payable on August 1 and February 1 and principal is payable on August 1 each year through maturity.

On July 13, 2010, the District issued 2008 General Obligation Bonds, Series 2010 which were designated as qualified school construction bonds under Section 54F of the Internal Revenue Code of 1986. The District receives a federal subsidy which nearly subsidizes all the interest. The bonds were issued with an initial par amount of \$25,000,000, with stated interest rates of 4.66% to 5.86% and maturing through July 1, 2027. Interest is payable on July 1 and January 1 and principal is payable on July 1 each year through maturity. On July 17, 2012, the District issued 2012 General Obligation Refunding Bonds which consisted of current interest bonds with an initial par amount of \$52,845,000 with stated interest rates of 0.44% to 2.92% and maturing through August 1, 2024. Interest is payable on August 1 and February 1 and principal is payable on August 1 each year through maturity.

On March 5, 2013, the District issued 2008 General Obligation Bonds, Series 2013 which consisted of current interest bonds with an initial par amount of \$70,000,000 with stated interest rates of 2.00% to 3.50% and maturing through July 1, 2036. Interest is payable on July 1 and January 1 and principal is payable on July 1 each year through maturity.

On May 14, 2014, the District issued 2008 General Obligation Bonds, Series 2014 which consisted of current interest bonds with an initial par amount of \$40,000,000 with stated interest rates of 2.00% to 3.25% and maturing through August 1, 2033. Interest is payable on August 1 and February 1 and principal is payable on August 1 each year through maturity.

On May 10, 2016, the District issued 2008 General Obligation Bonds, Series 2016 which consisted of current interest bonds with an initial par amount of \$45,000,000, with stated interest rates of 2.00% to 4.00% and maturing through August 1, 2035. Interest is payable on August 1 and February 1 and principal is payable on August 1 each year through maturity.

On March 22, 2018, the District issued 2008 General Obligation Bonds, Series 2018 which consisted of current interest bonds with an initial par amount of \$40,000,000 with stated interest rates of 2.50% to 5% and maturing through August 1, 2038. Interest is payable on August 1 and February 1 and principal is payable on August 1 each year through maturity.

On July 10, 2019, the District issued 2018 General Obligation Bonds, Series 2019 which consisted of current interest bonds with an initial par amount of \$30,000,000 with stated interest rates of 2% to 6% and maturing through August 1, 2039. Interest is payable on August 1 and February 1 and principal is payable on August 1 each year through maturity.

Debt Service Requirements to Maturity

The capital appreciation bonds mature as follows:

Bonds Maturing Fiscal Year	Initial Bond Value	Accreted Interest	Accreted Obligation	Unaccreted Interest	Maturity Value
2022	\$ 3,968,463	\$ 3,595,448	\$ 7,563,911	\$ 31,089	\$ 7,595,000
2023	8,511,041	7,710,869	16,221,910	908,091	17,130,001
2024	8,534,809	7,732,347	16,267,156	1,797,844	18,065,000
2025	8,173,376	7,502,545	15,675,921	2,659,079	18,335,000
2026	7,820,108	7,271,935	15,092,043	3,517,957	18,610,000
2027-2031	35,078,263	33,956,311	69,034,574	31,530,427	100,565,001
2032-2034	18,302,112	18,367,012	36,669,124	30,155,876	66,825,000
Total	<u>\$ 90,388,172</u>	<u>\$ 86,136,467</u>	<u>\$ 176,524,639</u>	<u>\$ 70,600,363</u>	<u>\$ 247,125,002</u>

The current interest bonds mature as follows:

Fiscal Year	Principal	Interest to Maturity	Total
2022	\$ 28,560,000	\$ 5,020,190	\$ 33,580,190
2023	2,755,000	4,357,150	7,112,150
2024	3,100,000	4,229,103	7,329,103
2025	4,085,000	4,061,478	8,146,478
2026	5,210,000	3,817,731	9,027,731
2027-2031	26,955,000	14,725,767	41,680,767
2032-2036	55,205,000	9,263,214	64,468,214
2037-2040	25,480,000	1,098,275	26,578,275
Total	<u>\$ 151,350,000</u>	<u>\$ 46,572,908</u>	<u>\$ 197,922,908</u>

Note 11 - Fund Balances

Fund balances with reservations and designations are composed of the following elements:

	General Fund	Building Fund	Bond Interest and Redemption Fund	Non-Major Governmental Funds	Total
Nonspendable					
Revolving cash	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
Stores inventories	239,473	-	-	53,667	293,140
Prepaid expenditures	43,473	-	-	12,495	55,968
Total nonspendable	312,946	-	-	66,162	379,108
Restricted					
Legally restricted programs	8,861,790	-	-	572,514	9,434,304
Capital projects	-	47,263,898	-	5,376,339	52,640,237
Debt services	-	-	51,629,190	-	51,629,190
Total restricted	8,861,790	47,263,898	51,629,190	5,948,853	113,703,731
Committed					
Education programs	-	-	-	1,443,658	1,443,658
Deferred maintenance	-	-	-	1,862,383	1,862,383
Total committed	-	-	-	3,306,041	3,306,041
Assigned					
Program carryover	39,793,452	-	-	-	39,793,452
OPEB plan	2,053,857	-	-	-	2,053,857
Site programs	18,570,957	-	-	-	18,570,957
Capital projects	-	5,857,430	-	-	5,857,430
Total assigned	60,418,266	5,857,430	-	-	66,275,696
Unassigned					
Reserve for economic uncertainties	7,956,797	-	-	-	7,956,797
Remaining unassigned	4,563,302	-	-	-	4,563,302
Total unassigned	12,520,099	-	-	-	12,520,099
Total	\$ 82,113,101	\$ 53,121,328	\$ 51,629,190	\$ 9,321,056	\$ 196,184,675

Note 12 - Lease Revenues

The District entered into a lease and covenant not to sell or develop, for non-school district purposes, with the City of Palo Alto (the City) for six school sites and eleven extended day care sites. The agreement expired on December 31, 2005 with options to renew the agreement for ten years plus additional two five-year periods. On December 15, 2003, the Palo Alto City Council voted to exercise its option to extend the lease and covenant not to develop between the City and the Palo Alto Unified School District for an additional ten years. The agreement may be partially or completely terminated under certain conditions. Future rental payments are adjusted by Consumer Price Index (CPI) increases; however, a current year's annual payment shall not be decreased if the CPI decreases. Such a decrease shall be applied against subsequent annual Index increases in making the annual payment adjustment. There is a provision for an escalation adjustment every five years. Increases in excess of 10% shall accrue and the aggregate percentage without regard to any limitations shall be used to determine the annual payment in the 5th, 10th, and 15th years to arrive at the payment for the next subsequent year of the lease.

Future minimum lease payments under these agreements are as follows:

Year Ending June 30,	Lease Revenues
2022	\$ 6,362,402
2023	6,288,776
2024	4,653,735
2025	3,021,256
2026	3,111,894
2027-2031	17,017,113
2032-2036	5,951,543
Total	<u>\$ 46,406,720</u>

Note 13 - Risk Management**Property and Liability**

The District is exposed to various risks of loss related to torts, theft, damage, destruction of asset's, errors and omissions, and injuries to employees and natural disasters. During the fiscal year ending June 30, 2021, the District contracted with Northern California Relief for property and liability insurance coverage for liabilities exceeding \$50,000 with a limit \$1,000,000 per occurrence. Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant reduction in coverage from the prior year.

Employee Medical Benefits

The District has purchased health insurance for its employees with rates that are set through an annual calculation process by the health plan providers. The District pays the health plan provider a monthly premium.

Workers' Compensation

The District is a participant in the Schools Alliance for Workers' Compensation Excess Self-Funded insurance purchasing pool (the Insurance Pool). The intent of the Insurance Pool is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the Insurance Pool. The workers' compensation experience of the participating districts is calculated as one experience and a common premium rate is applied to all districts in the Insurance Pool. Each participant pays its workers' compensation premium based on its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage of each participating school district. A participant will then either receive money from or be required to contribute to the "equity-pooling fund." This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the Insurance Pool. Participation in the Insurance Pool is limited to districts that can meet the Insurance Pool's selection criteria.

Claims Liabilities

The District records an estimated liability for indemnity torts and other claims against the District. Claims liabilities are based on estimates of the ultimate cost of reported claims including future claim adjustment expenses and an estimate for claims incurred, but not reported based on historical experience.

Unpaid Claims Liabilities

The Self-Insurance Fund establishes a liability for both reported and unreported events, which includes estimates of both future payments of losses and related claim adjustment expenses.

The following represents the changes in approximate aggregate liabilities for the District from July 1, 2019 to June 30, 2021:

	<u>Workers'</u> <u>Compensation</u>
Liability Balance, July 1, 2019	\$ 2,308,000
Claims and changes in estimates	1,970,181
Claims payments	<u>(1,970,181)</u>
Liability Balance, June 30, 2020	2,308,000
Claims and changes in estimates	470,834
Claims payments	<u>(2,048,519)</u>
Liability Balance, June 30, 2021	<u>\$ 730,315</u>
Assets available to pay claims at June 30, 2021	<u>\$ 7,001,094</u>

Note 14 - Employee Retirement Systems

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Academic employees are members of the California State Teachers' Retirement System (CalSTRS) and classified employees are members of the California Public Employees' Retirement System (CalPERS).

For the fiscal year ended June 30, 2021, the District reported its proportionate share of net pension liabilities, deferred outflows of resources, deferred inflows of resources, and pension expense for each of the above plans as follows:

<u>Pension Plan</u>	<u>Net Pension Liability</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Pension Expense</u>
CalSTRS	\$ 202,569,684	\$ 54,291,612	\$ 8,904,765	\$ 27,987,233
CalPERS	85,312,323	15,172,302	3,124,655	16,943,218
 Total	 \$ 287,882,007	 \$ 69,463,914	 \$ 12,029,420	 \$ 44,930,451

The details of each plan are as follows:

California State Teachers' Retirement System (CalSTRS)

Plan Description

The District contributes to the State Teachers Retirement Plan (STRP) administered by the California State Teachers' Retirement System (CalSTRS). STRP is a cost-sharing multiple-employer public employee retirement system defined benefit pension plan. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law.

A full description of the pension plan regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2019, annual actuarial valuation report, Defined Benefit Program Actuarial Valuation. This report and CalSTRS audited financial information are publicly available reports that can be found on the CalSTRS website under Publications at: www.calstrs.com/member-publications.

Benefits Provided

The STRP provides retirement, disability and survivor benefits to beneficiaries. Benefits are based on members' final compensation, age and years of service credit. Members hired on or before December 31, 2012, with five years of credited service are eligible for the normal retirement benefit at age 60. Members hired on or after January 1, 2013, with five years of credited service are eligible for the normal retirement benefit at age 62. The normal retirement benefit is equal to 2.0% of final compensation for each year of credited service.

The STRP is comprised of four programs: Defined Benefit Program, Defined Benefit Supplement Program, Cash Balance Benefit Program and Replacement Benefits Program. The STRP holds assets for the exclusive purpose of providing benefits to members and beneficiaries of these programs. CalSTRS also uses plan assets to defray reasonable expenses of administering the STRP. Although CalSTRS is the administrator of the STRP, the state is the sponsor of the STRP and obligor of the trust. In addition, the state is both an employer and nonemployer contributing entity to the STRP.

The STRP provisions and benefits in effect at June 30, 2021, are summarized as follows:

	STRP Defined Benefit Program	
	On or before December 31, 2012	On or after January 1, 2013
Hire date		
Benefit formula	2% at 60	2% at 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	60	62
Monthly benefits as a percentage of eligible compensation	2.0% - 2.4%	2.0% - 2.4%
Required employee contribution rate	10.25%	10.205%
Required employer contribution rate	16.15%	16.15%
Required state contribution rate	10.328%	10.328%

Contributions

Required member, District and State of California contributions rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. The contributions rates are expressed as a level percentage of payroll using the entry age normal actuarial method. In accordance with AB 1469, employer contributions into the CalSTRS will be increasing to a total of 19.1% of applicable member earnings phased over a seven year period. The contribution rates for each plan for the year ended June 30, 2021, are presented above and the District's total contributions were \$18,718,224.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2021, the District reported a liability for its proportionate share of the net pension liability that reflected a reduction for State pension support provided to the District. The amount recognized by the District as its proportionate share of the net pension liability, the related State support and the total portion of the net pension liability that was associated with the District were as follows:

Total net pension liability, including State share	
Proportionate share of net pension liability	\$ 202,569,684
State's proportionate share of the net pension liability	104,424,696
Total	<u>\$ 306,994,380</u>

The net pension liability was measured as of June 30, 2020. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts and the State, actuarially determined. The District's proportionate share for the measurement period June 30, 2020 and June 30, 2019, respectively was 0.2090% and 0.2083%, resulting in a net increase in the proportionate share of 0.0007%.

For the year ended June 30, 2021, the District recognized pension expense of \$27,987,233. In addition, the District recognized pension expense and revenue of \$14,628,875 for support provided by the State. At June 30, 2021, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 18,718,224	\$ -
Change in proportion and differences between contributions made and District's proportionate share of contributions	10,650,642	3,191,952
Differences between projected and actual earnings on pension plan investments	4,811,890	-
Differences between expected and actual experience in the measurement of the total pension liability	357,443	5,712,813
Changes of assumptions	19,753,413	-
Total	<u>\$ 54,291,612</u>	<u>\$ 8,904,765</u>

The deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year. The deferred outflows of resources related to the difference between projected and actual earnings on pension plan investments are amortized over a closed five-year period and will be recognized in pension expense as follows:

Year Ended June 30,	Deferred Outflows/(Inflows) of Resources
2022	\$ (2,936,186)
2023	1,639,500
2024	3,270,984
2025	2,837,592
Total	<u>\$ 4,811,890</u>

The deferred outflows/(inflows) of resources related to the change in proportion and differences between contributions made and District's proportionate share of contributions, differences between expected and actual experience in the measurement of the total pension liability, and changes of assumptions will be amortized over the Expected Average Remaining Service Life (EARSL) of all members that are provided benefits (active, inactive, and retirees) as of the beginning of the measurement period. The EARSL for the measurement period is seven years and will be recognized in pension expense as follows:

Year Ended June 30,	Deferred Outflows/(Inflows) of Resources
2022	\$ 5,963,090
2023	7,400,607
2024	8,676,748
2025	141,112
2026	(291,618)
Thereafter	(33,206)
Total	<u>\$ 21,856,733</u>

Actuarial Methods and Assumptions

Total pension liability for STRP was determined by applying update procedures to the financial reporting actuarial valuation as of June 30, 2019, and rolling forward the total pension liability to June 30, 2020. The financial reporting actuarial valuation as of June 30, 2019, used the following methods and assumptions, applied to all prior periods included in the measurement:

Valuation date	June 30, 2019
Measurement date	June 30, 2020
Experience study	July 1, 2015 through June 30, 2018
Actuarial cost method	Entry age normal
Discount rate	7.10%
Investment rate of return	7.10%
Consumer price inflation	2.75%
Wage growth	3.50%

CalSTRS uses a generational mortality assumption, which involves the use of a base mortality table and projection scales to reflect expected annual reductions in mortality rates at each age, resulting in increases in life expectancies each year into the future. The base mortality tables are CalSTRS custom tables derived to best fit the patterns of mortality among its members. The projection scale was set equal to 110% of the ultimate improvement factor from the Mortality Improvement Scale (MP-2019) table, issued by the Society of Actuaries.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The best estimate ranges were developed using capital market assumptions from CalSTRS general investment consultant (Pension Consulting Alliance-PCA) as an input to the process. The actuarial investment rate of return assumption was adopted by the board in January 2020 in conjunction with the most recent experience study. For each future valuation, CalSTRS consulting actuary (Milliman) reviews the return assumption for reasonableness based on the most current capital market assumptions. Best estimates of 20-year geometrically-linked real rates of return and the assumed asset allocation for each major asset class for the year ended June 30, 2020, are summarized in the following table:

Asset Class	Assumed Asset Allocation	Long-Term Expected Real Rate of Return
Public equity	42%	4.8%
Real estate	15%	1.3%
Private equity	13%	3.6%
Fixed income	12%	6.3%
Risk mitigating strategies	10%	1.8%
Inflation sensitive	6%	-3.3%
Cash/liquidity	2%	-0.4%

Discount Rate

The discount rate used to measure the total pension liability was 7.10%. The projection of cash flows used to determine the discount rate assumed the contributions from plan members and employers will be made at statutory contribution rates. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.10%) and assuming that contributions, benefit payments and administrative expense occurred midyear. Based on these assumptions, the STRP's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine total pension liability.

The following presents the District's proportionate share of the net pension liability calculated using the current discount rate as well as what the net pension liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

Discount Rate	Net Pension Liability
1% decrease (6.10%)	\$ 306,054,575
Current discount rate (7.10%)	202,569,684
1% increase (8.10%)	117,128,333

California Public Employees' Retirement System (CalPERS)**Plan Description**

Qualified employees are eligible to participate in the School Employer Pool (SEP) under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Law.

A full description of the pension plan regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2019 annual actuarial valuation reports, Schools Pool Actuarial Valuation. These reports and CalPERS audited financial information are publicly available reports that can be found on the CalPERS website under Forms and Publications at:

<https://www.calpers.ca.gov/page/forms-publications>.

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of service credit, a benefit factor and the member's final compensation. Members hired on or before December 31, 2012, with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. Members hired on or after January 1, 2013, with five years of total service are eligible to retire at age 52 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after five years of service. The Basic Death Benefit is paid to any member's beneficiary if the member dies while actively employed. An employee's eligible survivor may receive the 1957 Survivor Benefit if the member dies while actively employed, is at least age 50 (or 52 for members hired on or after January 1, 2013), and has at least five years of credited service. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The CalPERS provisions and benefits in effect at June 30, 2021, are summarized as follows:

	School Employer Pool (CalPERS)	
	On or before December 31, 2012	On or after January 1, 2013
Hire date		
Benefit formula	2% at 55	2% at 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	55	62
Monthly benefits as a percentage of eligible compensation	1.1% - 2.5%	1.0% - 2.5%
Required employee contribution rate	7.00%	7.00%
Required employer contribution rate	20.70%	20.70%

Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Total plan contributions are calculated through the CalPERS annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. The contributions rates are expressed as a percentage of annual payroll. The contribution rates for each plan for the year ended June 30, 2021, are presented above and the total District contributions were \$8,340,903.

Pension Liabilities, Pension Expense, Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

As of June 30, 2021, the District reported net pension liabilities for its proportionate share of the CalPERS net pension liability totaling \$85,312,323. The net pension liability was measured as of June 30, 2020. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts, actuarially determined. The District's proportionate share for the measurement period June 30, 2020 and June 30, 2019, respectively, was 0.2780% and 0.2787%, resulting in a net decrease in the proportionate share of 0.0007%.

For the year ended June 30, 2021, the District recognized pension expense of \$16,943,218. At June 30, 2021, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 8,340,903	\$ -
Change in proportion and differences between contributions made and District's proportionate share of contributions	511,395	3,124,655
Differences between projected and actual earnings on pension plan investments	1,775,931	-
Differences between expected and actual experience in the measurement of the total pension liability	4,231,229	-
Changes of assumptions	312,844	-
Total	<u>\$ 15,172,302</u>	<u>\$ 3,124,655</u>

The deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year. The deferred outflows/(inflows) of resources related to the difference between projected and actual earnings on pension plan investments will be amortized over a closed five-year period and will be recognized in pension expense as follows:

<u>Year Ended June 30,</u>	<u>Deferred Outflows/(Inflows) of Resources</u>
2022	\$ (664,591)
2023	592,791
2024	1,030,368
2025	817,363
Total	<u>\$ 1,775,931</u>

The deferred outflows/(inflows) of resources related to the change in proportion and differences between contributions made and District's proportionate share of contributions, differences between expected and actual experience in the measurement of the total pension liability, and changes of assumptions will be amortized over the Expected Average Remaining Service Life (EARSL) of all members that are provided benefits (active, inactive, and retirees) as of the beginning of the measurement period. The EARSL for the measurement period is 4.1 years and will be recognized in pension expense as follows:

<u>Year Ended June 30,</u>	<u>Deferred Outflows/(Inflows) of Resources</u>
2022	\$ 2,185,164
2023	72,957
2024	(293,849)
2025	(33,459)
Total	<u>\$ 1,930,813</u>

Actuarial Methods and Assumptions

Total pension liability for the SEP was determined by applying update procedures to the financial reporting actuarial valuation as of June 30, 2019, and rolling forward the total pension liability to June 30, 2020. The financial reporting actuarial valuation as of June 30, 2019, used the following methods and assumptions, applied to all prior periods included in the measurement:

Valuation date	June 30, 2019
Measurement date	June 30, 2020
Experience study	July 1, 1997 through June 30, 2015
Actuarial cost method	Entry age normal
Discount rate	7.15%
Investment rate of return	7.15%
Consumer price inflation	2.50%
Wage growth	Varies by entry age and service

The mortality table used was developed based on CalPERS-specific data. The table includes 20 years of mortality improvements using Society of Actuaries 90% of scale MP-2016.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first ten years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses. The target asset allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Assumed Asset Allocation	Long-Term Expected Real Rate of Return
Global equity	50%	5.98%
Fixed income	28%	2.62%
Inflation assets	0%	1.81%
Private equity	8%	7.23%
Real assets	13%	4.93%
Liquidity	1%	-0.92%

Discount Rate

The discount rate used to measure the total pension liability was 7.15%. The projection of cash flows used to determine the discount rate assumed the contributions from plan members and employers will be made at statutory contribution rates. Based on these assumptions, the School Employer Pool fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine total pension liability.

The following presents the District's proportionate share of the net pension liability calculated using the current discount rate as well as what the net pension liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

Discount Rate	Net Pension Liability
1% decrease (6.15%)	\$ 122,652,022
Current discount rate (7.15%)	85,312,323
1% increase (8.15%)	54,322,247

Social Security

As established by Federal law, all public sector employees who are not members of their employer's existing retirement system (CalSTRS or CalPERS) must be covered by Social Security or an alternative plan. The District has elected to use the APPLE Retirement Program as its alternative plan. Contributions made by the District and an employee vest immediately. The District contributes 1.3% of an employee's gross earnings. An employee is required to contribute 6.2% of his or her gross earnings to the pension plan.

On Behalf Payments

The State of California makes contributions to CalSTRS on behalf of the District. These payments consist of State General Fund contributions to CalSTRS in the amount of \$14,628,875, \$15,286,334, and \$17,288,909, for fiscal years ending June 30, 2021, 2020 and 2019 respectively (10.328%, 10.328%, and 9.328% of 2020-2021, 2019-2020 and 2018-2019 annual payrolls, respectively). Contributions are no longer appropriated in the annual *Budget Act* for the legislatively mandated benefits to CalPERS. Therefore, there is no on behalf contribution rate for CalPERS. Under accounting principles generally accepted in the United States of America, these amounts are to be reported as revenues and expenditures. Accordingly, these amounts have been recorded in these financial statements. On behalf payments have been included in the calculation of available reserves and of the budgeted amounts reported in the *General Fund - Budgetary Comparison Schedule*.

Note 15 - Other Postemployment Benefits (OPEB) Obligation

For the fiscal year ended June 30, 2021, the District reported total OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense as follows:

Net OPEB Liability	Deferred Outflows of Resources	Deferred Inflows of Resources	OPEB Expense
\$ 26,403,419	\$ 4,405,107	\$ 4,899,112	\$ 1,686,006

The details of the District plan are as follows:

Plan Administration

The Employee Benefit Trust administers the Postemployment Benefits Plan (the "Plan") - a single-employer defined benefit plan that is used to provide postemployment benefits other than pensions for the District. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

Benefits Provided. The District contributes toward post-retirement benefits for employees who retire after meeting certain age and service requirements. Certificated and management employees are eligible upon retiring after age 55 with at least 20 years of service. Classified, confidential and supervisory employees are eligible upon retiring after age 55 with at least 10 years of service. For eligibility purposes, a "year" means 1784 hours. Employees hired after May 31, 2009 are not eligible. Benefits are pro-rated for part-time employees. The medical plans offered are Kaiser and Sutter Health Plus. The District pays 100% of the monthly medical premium for retired employees who choose employee-only coverage. Retirees who choose two-party or family coverage must pay the same dollar amount of the premium as active employees do. The District also pays 100% of the monthly premium for dental, vision and life insurance coverage. All premium amounts change each January 1st. The District pays benefits for a maximum of 5 years, or until the retiree reaches age 65, whichever comes first. No benefits are paid to surviving spouses or other dependents after the retiree's death. After the benefit period expires, retirees are permitted to continue coverage, but the retiree must pay 100% of all premiums. The unfunded portion of annual required contributions (total OPEB obligation) is presented in the statement of net position as a portion of long-term liabilities.

Benefits are provided through a third-party insurer, and the full cost of benefits is covered by the *plan*. The District's Governing Board has the authority to establish and amend the benefit terms as contained within the negotiated labor agreements.

Plan membership. As of the measurement date at June 30, 2020, Plan membership consisted of the following:

Inactive employees or beneficiaries currently receiving benefits payments	522
Active employees	24
Total	546

Contributions. The District finances subsidy benefits on a pay-as-you-go basis. For fiscal year ended on June 30, 2021, the District contributed \$398,017 to the Plan, all of which was used for current premiums. Employees are not required to contribute to the plan. There have been no assets accumulated in a trust to provide for the benefits of this plan.

Changes in the Total OPEB Liability

The District's total OPEB liability was measured as of June 30, 2020, and the total OPEB liability used to calculate the total OPEB liability was determined by an actuarial valuation as of that date.

	Total OPEB Liability
Total OPEB Liability	
Balance at June 30, 2019	\$ 23,765,293
Changes recognized for the year	
Service cost	1,091,318
Interest on total OPEB liability	739,091
Change in assumption	3,616,466
Difference between expected and actual	(2,504,422)
Benefit payments	(304,327)
Net change	2,638,126
Balance at June 30, 2020	\$ 26,403,419

OPEB Expense, Deferred Outflows of Resources and Deferred Inflows of Resources related to OPEB

For the year ended June 30, 2021, the District recognized OPEB expense of \$1,686,006. At June 30, 2021, the District reported deferred outflows/inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Contributions after measurement date	\$ 398,017	\$ -
Differences between expected and actual experience	-	3,994,771
Changes of assumptions	4,007,090	904,341
Total	\$ 4,405,107	\$ 4,899,112

GASB 75 requires that the annual change in the total OPEB liability be recognized as OPEB expense, except for certain specific changes which are first recorded as either deferred outflows of resources or deferred inflows of resources and to be recognized over different periods of time. The deferral related to the contributions subsequent to measurement date will be fully recognized in the fiscal year 2021. Changes in actuarial assumptions, and experience gains and losses, are to be recognized over the average of the expected remaining service lives of all employees. As of June 30, 2020, this average is 10.8 years. Differences between actual and expected investment earnings, if any, are to be recognized over 5 years. The following table shows the amortization schedule of the deferrals in future years:

Year Ended June 30,	Deferred Outflows/(Inflows) of Resources
2022	\$ (144,402)
2023	(144,402)
2024	(144,402)
2025	(144,402)
2026	(144,402)
Thereafter	(170,012)
Total	<u>\$ (892,022)</u>

Actuarial Methods and Assumptions

Actuarial Assumptions. The total OPEB liability was determined by an actuarial valuation as of June 30, 2021, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.75%
Salary increases	3.25% average, including inflation
Discount rate	2.45%
Healthcare cost trend rates	4.50% for 2020

Mortality rates were based on the 2016 CalSTRS Mortality Table and 2014 CalPERS Active Mortality Table for certificated and classified employees, respectively.

The actuarial assumptions used in the June 30, 2021 valuation were based on the results of applicable actuarial standards of practice, the District's actual historical experience, and actuarial experience and training.

Discount Rate. The discount rate used to measure the total OPEB liability was 3.13%. Since the benefits are not funded, the discount rate is equal to the 20-Year Bond Rate.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate. The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower (1.45%) or 1 percentage point higher (3.45%) than the current discount rate:

<u>Discount Rate</u>	<u>Total OPEB Liability</u>
1% decrease (1.45%)	\$ 28,609,830
Current discount rate (2.45%)	26,403,419
1% increase (3.45%)	24,378,853

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates. The following presents the total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower (3.5%) or 1 percentage point higher (5.5%) than the current healthcare cost trend rates:

<u>Health Care Cost Trend Rates</u>	<u>Total OPEB Liability</u>
1% decrease (3.50%)	\$ 23,932,124
Current discount rate (4.5%)	26,403,419
1% increase (5.5%)	29,211,538

Note 16 - Commitments and Contingencies

Grants

The District received financial assistance from Federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the General Fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2021.

Litigation

The District is involved in various litigations arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2021.

Construction Commitments

As of June 30, 2021, the District had the following commitments with respect to unfinished capital projects:

Capital Project	Expected Date of Completion	Commitment
Palo Alto H.S. HW/CW Replacement	10/30/21	\$ 2,578,885
Briones Roofing	09/30/21	282,762
Jane L. Stanford M.S. Roofing	03/15/22	1,158,373
Gunn H.S. Parking Lot	10/30/21	1,117,583
		<u>\$ 5,137,603</u>

Note 17 - Restatement of Prior Year Net Position (Deficit) and Fund Balance

As of June 30, 2021, the Palo Alto Unified School District adopted GASB Statement No. 84 Fiduciary Activities (GASB 84). As a result of the implementation of GASB 84, the District has reclassified its associated student body activity previously reported as fiduciary funds to a governmental fund – Student Activity Fund. In addition, the governing board adopted a policy to returning prepaid meal fees from graduated students during 2020-2021, resulting in a restatement of the net position (deficit) and fund balance of Cafeteria Fund as of July 1, 2020. The following table describes the effects of the implementation on beginning fund balance/ net position.

	Non-Major Governmental Funds	Total Governmental Funds
Beginning Fund Balance previously reported at June 30, 2020	\$ 8,767,892	\$ 196,969,868
Reclassification of student activity funds from agency funds to a special revenue fund	453,839	453,839
Reclassify unused prepaid meal fees for graduated students to liability	(218,299)	(218,299)
Fund Balance - Beginning as Restated June 30, 2020	<u>\$ 9,003,432</u>	<u>\$ 197,205,408</u>
Governmental Activities		
Beginning Net Position (Deficit) Governmental Activities previously reported at June 30, 2020		\$ (19,004,165)
Reclassification of student activity funds from agency funds to a special revenue fund		453,839
Reclassify unused prepaid meal fees for graduated students to liability		(218,299)
Net Position (Deficit) - Beginning as Restated		<u>\$ (18,768,625)</u>



Required Supplementary Information
June 30, 2021

Palo Alto Unified School District

Palo Alto Unified School District
Budgetary Comparison Schedule – General Fund
Year Ended June 30, 2021

	Budgeted Amounts		Actual	Variances - Positive (Negative) Final to Actual
	Original	Final		
Revenues				
Local control funding formula	\$ 216,510,473	\$ 225,713,434	\$ 225,713,434	\$ -
Federal sources	2,929,946	7,979,372	7,979,372	-
Other State sources	17,844,308	20,754,332	21,470,767	716,435
Other local sources	31,351,401	33,182,219	33,219,447	37,228
Total revenues	268,636,128	287,629,357	288,383,020	753,663
Expenditures				
Current				
Certificated salaries	115,103,028	117,258,576	117,258,576	-
Classified salaries	43,933,845	42,528,330	42,528,331	(1)
Employee benefits	72,105,406	68,930,006	68,930,006	-
Books and supplies	7,294,585	8,187,215	8,187,213	2
Services and operating expenditures	29,245,054	27,554,842	27,554,843	(1)
Other outgo	238,000	(890,481)	(890,481)	-
Capital outlay	(82,365)	15,761	15,761	-
Debt service				
Debt service - interest and other	-	814,237	814,237	-
Total expenditures	267,837,553	264,398,486	264,398,486	-
Excess (Deficiency) of Revenues Over Expenditures	798,575	23,230,871	23,984,534	753,663
Other Financing Sources (Uses)				
Transfers in	122,993	104,873	24,873	(80,000)
Transfers out	(1,121,993)	(932,960)	(699,960)	233,000
Net financing sources (uses)	(999,000)	(828,087)	(675,087)	153,000
Net Change in Fund Balances	(200,425)	22,402,784	23,309,447	906,663
Fund balance - Beginning	58,803,654	58,803,654	58,803,654	-
Fund Balance - Ending	\$ 58,603,229	\$ 81,206,438	\$ 82,113,101	\$ 906,663

Palo Alto Unified School District
Schedule of Changes in the District's Total OPEB Liability and Related Ratios
Year Ended June 30, 2021

	2021	2020	2019	2018
Total OPEB Liability				
Service cost	\$ 1,091,318	\$ 970,158	\$ 1,164,509	\$ 1,255,915
Interest on total OPEB liability	739,091	770,157	806,303	651,254
Change in benefit terms	-	-	(536,174)	-
Differences between expected and actual experience	(2,504,422)	-	(2,396,988)	-
Changes of assumptions	3,616,466	906,171	(107,462)	(1,240,093)
Benefit payments	(304,327)	(312,478)	(295,749)	(346,882)
Net changes in total OPEB liability	2,638,126	2,334,008	(1,365,561)	320,194
Total Opeb Liability - Beginning	23,765,293	21,431,285	22,796,846	22,476,652
Total Opeb Liability - Ending	<u>\$ 26,403,419</u>	<u>\$ 23,765,293</u>	<u>\$ 21,431,285</u>	<u>\$ 22,796,846</u>
Covered employee Payroll	<u>\$ 157,276,444</u>	<u>\$ 160,895,653</u>	<u>\$ 153,878,720</u>	<u>\$ 150,769,348</u>
District's Total Opeb Liability as a Percentage of Covered - Employee	<u>16.79%</u>	<u>14.77%</u>	<u>13.93%</u>	<u>15.12%</u>
Measurement Date	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017

Note : In the future, as data becomes available, ten years of information will be presented.

Palo Alto Unified School District
Schedule of the District's Proportionate Share of the Net Pension Liability
Year Ended June 30, 2021

	2021	2020	2019	2018	2017	2016	2015
CalSTRS							
Proportion of the net pension liability	0.2090%	0.2083%	0.2061%	0.2024%	0.1940%	19.1180%	0.2001%
Proportionate share of the net pension liability	\$ 202,569,684	\$ 188,147,244	\$ 189,404,184	\$ 186,807,580	\$ 156,907,653	\$ 128,709,093	\$ 116,913,315
State's proportionate share of the net pension liability	104,424,696	102,646,883	108,442,753	110,723,741	95,567,184	68,072,922	70,597,307
Total	\$ 306,994,380	\$ 290,794,127	\$ 297,846,937	\$ 297,531,321	\$ 252,474,837	\$ 196,782,015	\$ 187,510,622
Covered payroll	\$ 113,976,854	\$ 115,210,457	\$ 111,416,445	\$ 108,126,208	\$ 100,750,130	\$ 83,779,040	\$ 89,006,480
Proportionate share of the net pension liability as a percentage of its covered payroll	178%	163%	170%	171%	156%	159%	131%
Plan fiduciary net position as a percentage of the total pension liability	72%	73%	71%	69%	70%	74%	77%
Measurement Date	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014
CalPERS							
Proportion of the net pension liability	0.2780%	0.2787%	0.2890%	0.2781%	0.2711%	0.2693%	0.2682%
Proportionate share of the net pension liability	\$ 85,312,323	\$ 81,210,986	\$ 77,047,760	\$ 66,389,810	\$ 53,549,525	\$ 39,691,967	\$ 30,451,905
Covered payroll	\$ 40,259,875	\$ 38,668,263	\$ 38,146,262	\$ 35,467,771	\$ 33,213,551	\$ 29,823,192	\$ 28,266,649
Proportionate share of the net pension liability as a percentage of its covered payroll	212%	210%	202%	187%	161%	133%	108%
Plan fiduciary net position as a percentage of the total pension liability	70%	70%	71%	72%	74%	79%	83%
Measurement Date	June 30, 2020	June 30, 2019	June 30, 2018	June 30, 2017	June 30, 2016	June 30, 2015	June 30, 2014

Note : In the future, as data becomes available, ten years of information will be presented.

Palo Alto Unified School District
Schedule of the District Pension Contributions
Year Ended June 30, 2021

	2021	2020	2019	2018	2017	2016	2015
CalSTRS							
Contractually required contribution	\$ 18,718,224	\$ 19,490,042	\$ 18,439,878	\$ 16,077,393	\$ 13,602,277	\$ 10,810,489	\$ 8,218,669
Less contributions in relation to the contractually required contribution	18,718,224	19,490,042	18,439,878	16,077,393	13,602,277	10,810,489	8,218,669
Covered payroll	\$ 115,902,316	\$ 113,976,854	\$ 115,210,457	\$ 111,416,445	\$ 108,126,208	\$ 100,750,130	\$ 83,779,040
Contributions as a percentage of covered payroll	16.15%	17.10%	16.01%	14.43%	12.58%	10.73%	9.81%
CalPERS							
Contractually required contribution	\$ 8,340,903	\$ 7,939,650	\$ 7,025,901	\$ 5,924,496	\$ 4,925,764	\$ 3,934,909	\$ 3,412,370
Less contributions in relation to the contractually required contribution	8,340,903	7,939,650	7,025,901	5,924,496	4,925,764	3,934,909	3,412,370
Covered payroll	\$ 40,294,217	\$ 40,259,875	\$ 38,668,263	\$ 38,146,262	\$ 35,467,771	\$ 33,213,551	\$ 29,823,192
Contributions as a percentage of covered payroll	20.700%	19.72%	18.1697%	15.5310%	13.8880%	11.8500%	11.4420%

Note : In the future, as data becomes available, ten years of information will be presented.

Note 1 - Purpose of Schedules

Budgetary Comparison Schedule

The District employs budget control by object codes and by individual appropriation accounts. Budgets are prepared on the modified accrual basis of accounting in accordance with accounting principles generally accepted in the United State of America as prescribed by the Governmental Accounting Standards Board and provisions of the California Education Code. The governing board is required to hold a public hearing and adopt an operating budget no later than July 1 of each year. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts after all budget amendments have been accounted for.

Schedule of Changes in the District's Total OPEB Liability and Related Ratios

This schedule presents information on the District's changes in the total OPEB liability, including beginning and ending balances, the plan's fiduciary net position, and the total OPEB liability. In the future, as data becomes available, ten years of information will be presented.

- *Changes in Benefit Terms* – There were no changes in benefit terms since the previous valuation.
- *Changes of Assumptions* – There were no changes in assumptions since the previous valuation.

Schedule of the District's Proportionate Share of the Net Pension Liability

This schedule presents information on the District's proportionate share of the net pension liability (NPL), the plans' fiduciary net position and, when applicable, the State's proportionate share of the NPL associated with the District. In the future, as data becomes available, ten years of information will be presented.

- *Changes in Benefit Terms* – There were no changes in benefit terms since the previous valuations for both CalSTRS and CalPERS.
- *Changes of Assumptions* – There were no changes in economic assumptions for either the CalSTRS or CalPERS plans from the previous valuations.

Schedule of District's Contributions for Pension

This schedule presents information on the District's required contribution, the amounts actually contributed, and any excess or deficiency related to the required contribution. In the future, as data becomes available, ten years of information will be presented.



Supplementary Information
June 30, 2021

Palo Alto Unified School District

Palo Alto Unified School District
Schedule of Expenditures of Federal Awards
Year Ended June 30, 2021

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Financial Assistance Listing/Federal CFDA Number	Pass-through Entity Identifying Number	Federal Expenditures
U.S. Department of Education			
Passed through California Department of Education (CDE)			
COVID-19, Elementary and Secondary School Emergency Relief (ESSER) Fund			
ESSER I	84.425	15536	\$ 283,621
ESSER II	84.425	15547	1,035,152
COVID-19, Governor's Emergency Education Relief (GEER) Fund			
Learning Loss Mitigation	84.425	15517	475,833
Subtotal			1,794,606
Special Education Grants to States			
Basic Local Assistance Entitlement	84.027	13379	1,836,182
Preschool Grants	84.173	13430	37,488
Mental Health Services	84.027	14468	128,939
Total Special Education Cluster			2,002,609
Adult Education - Basic Grants to states			
Adult Basic Education and English as Second Language	84.002	14508	166,423
Career and Technical Education - Basic Grants to State	84.048	14894	43,100
Title I, Grants to Local Educational Agencies	84.010	14329	130,495
Supporting Effective Instruction State Grants	84.367	14341	80,644
English Language Acquisition State Grants	84.365	14346	108,276
Student Support and Academic Enrichment Program	84.424	15396	37,019
Department of Rehab: Workability II, Transition Partnership	84.126	10006	337,873
Total U.S. Department of Education			4,701,045
U.S. Department of Agriculture			
Passed through CDE			
Child Nutrition Cluster			
National School Lunch Program	10.555	13391	963,560
Basic School Breakfast	10.553	13568	151,840
Especially Needy Breakfast	10.553	13526	18,829
Commodity Supplemental Food Program	10.555	13523	2,531
Total Child Nutrition Cluster			1,136,760
Total U.S. Department of Agriculture			1,136,760

Palo Alto Unified School District
Schedule of Expenditures of Federal Awards
June 30, 2021

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Financial Assistance Listing/Federal CFDA Number	Pass-through Entity Identifying Number	Federal Expenditures
U.S. Department of Treasury			
Passed through CDE			
COVID-19, Coronavirus Relief Fund			
Learning Loss mitigation	21.019	25516	<u>3,444,751</u>
Total U.S. Department of Treasury			<u>3,444,751</u>
U.S. Department of Health and Human Services			
Passed through CDE			
Child Care Mandatory and Matching Funds of the Child Care	93.575	13609	<u>136,131</u>
Total U.S. Department of Health and Human Services			<u>136,131</u>
Total Federal Financial Assistance			<u><u>\$ 9,418,687</u></u>

ORGANIZATION

The Palo Alto Unified School District was established in 1925 under the laws of the State of California and consists of an area comprising approximately 42 square miles. The District operates five high schools, one community day school, one adult school and one independent study school. There were no boundary changes during the year.

BOARD OF TRUSTEES

<u>MEMBER</u>	<u>OFFICE</u>	<u>TERM EXPIRES</u>
Shounak Dharap	President	2022
Ken Dauber	Vice President	2022
Todd Collins	Member	2024
Jennifer DiBrienza	Member	2024
Jesse Lodomirak	Member	2024

ADMINISTRATION

<u>NAME</u>	<u>TITLE</u>
Don Austin	Superintendent
Carolyn Chow	Chief Business Officer
Robert Golton, Ph.D.	Bond Program Manager
Trent Bahadursingh	Deputy Superintendent, Human Resources
Anne Brown	Assistant Superintendent, Education Services - Elementary
Sharon Ofek	Assistant Superintendent, Education Services - Secondary
Yolanda Conaway	Assistant Superintendent Equity and Student Affairs

Palo Alto Unified School District

Schedule of Instructional Time

Year Ended June 30, 2021

Grade Level	Number of Actual Days		Number of Days Credited From J-13A	Total Days Offered	Status
	Traditional Calendar	Multitrack Calendar			
Kindergarten	180	-	-	180	Complied
Grades 1 - 3					
Grade 1	180	-	-	180	Complied
Grade 2	180	-	-	180	Complied
Grade 3	180	-	-	180	Complied
Grades 4 - 6					
Grade 4	180	-	-	180	Complied
Grade 5	180	-	-	180	Complied
Grade 6	180	-	-	180	Complied
Grades 7 - 8					
Grade 7	180	-	-	180	Complied
Grade 8	180	-	-	180	Complied
Grades 9 - 12					
Grade 9	180	-	-	180	Complied
Grade 10	180	-	-	180	Complied
Grade 11	180	-	-	180	Complied
Grade 12	180	-	-	180	Complied

Palo Alto Unified School District
Reconciliation of Annual Financial and Budget Report with Audited Financial Statements
Year Ended June 30, 2021

Summarized below are the fund balance reconciliations between the Unaudited Actual Financial Report and the audited financial statements.

	General Fund	Bond Interest and Redemption Fund	Non-Major Governmental Funds
	<u> </u>	<u> </u>	<u> </u>
Fund Balance			
Balance, June 30, 2021			
Unaudited Actuals	\$ 81,396,666	\$ 50,678,508	\$ 9,250,036
Increase state grant receivable	716,435		
To record current year activities	<u> </u>	<u>950,682</u>	<u>71,020</u>
Balance, June 30, 2021			
Audited Financial Statements	<u>\$ 82,113,101</u>	<u>\$ 51,629,190</u>	<u>\$ 9,321,056</u>

Palo Alto Unified School District
Schedule of Financial Trends and Analysis
Year Ended June 30, 2021

	(Budget) 2022 ¹	2021	2020	2019
General Fund				
Revenues	\$ 277,551,705	\$ 288,383,020	\$ 270,198,675	\$ 267,040,279
Other sources	101,000	24,873	64,940	42,735
Total Revenues and Other Sources	<u>277,652,705</u>	<u>288,407,893</u>	<u>270,263,615</u>	<u>267,083,014</u>
Expenditures	281,457,739	264,398,486	259,837,652	265,916,149
Other uses and transfers out	2,254,000	699,960	1,525,000	600,000
Total Expenditures and Other Uses	<u>283,711,739</u>	<u>265,098,446</u>	<u>261,362,652</u>	<u>266,516,149</u>
Increase/(Decrease) in Fund Balance	<u>(6,059,034)</u>	<u>23,309,447</u>	<u>8,900,963</u>	<u>566,865</u>
Ending Fund Balance	<u>\$ 76,054,067</u>	<u>\$ 82,113,101</u>	<u>\$ 58,803,654</u>	<u>\$ 49,902,691</u>
Available Reserves ²	<u>\$ 8,508,322</u>	<u>\$ 12,520,099</u>	<u>\$ 8,873,973</u>	<u>\$ 10,132,637</u>
Available Reserves as a Percentage of Total Outgo	<u>3.00%</u>	<u>4.72%</u>	<u>3.40%</u>	<u>3.80%</u>
Long-Term Liabilities	<u>\$ 612,109,531</u>	<u>\$ 648,886,947</u>	<u>\$ 654,416,257</u>	<u>\$ 636,911,994</u>
K-12 Average Daily Attendance at P-2	<u>10,420</u>	<u>10,701</u>	<u>10,701</u>	<u>10,960</u>

The General Fund balance has increased by \$32,777,275 over the past two years. The fiscal year 2021-2022 budget projects a decrease of (7.4%). For a district this size, the State recommends available reserves of at least 3% of total General Fund expenditures, transfers out, and other uses (total outgo).

The District has incurred operating surpluses in the past three years but anticipates incurring an operating deficit during the 2021-2022 fiscal year. Total long-term liabilities have increased by \$11,974,953 over the past two years.

Average daily attendance has decreased by 259 over the past two years. Continuously, a decline of 281 ADA is anticipated during fiscal year 2020-2021.

¹ Budget 2022 is included for analytical purposes only and has not been subjected to audit.

² Available reserves consist of all unassigned fund balances including all amounts reserved for economic uncertainties contained with the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects.

Palo Alto Unified School District
Combining Balance Sheet – Non-Major Governmental Funds
June 30, 2021

	Student Activity Fund	Adult Education Fund	Child Development Fund	Cafeteria Fund	Deferred Maintenance Fund	Capital Facilities Fund	County School Facilities Fund	Non-Major Governmental Funds
Assets								
Deposits and investments	\$ 541,449	\$ 1,600,913	\$ 458,708	\$ 536,657	\$ 1,859,047	\$ 5,358,207	\$ 33,547	\$ 10,388,528
Receivables	-	45,577	1,501	30,614	3,336	9,398	60	90,486
Due from other funds	-	-	-	99,960	-	-	-	99,960
Prepaid expenditures	-	-	-	12,495	-	-	-	12,495
Stores inventories	-	16,259	-	37,408	-	-	-	53,667
Total assets	\$ 541,449	\$ 1,662,749	\$ 460,209	\$ 717,134	\$ 1,862,383	\$ 5,367,605	\$ 33,607	\$ 10,645,136
Liabilities and Fund Balances								
Liabilities								
Accounts payable	\$ -	\$ 28,776	\$ 429,144	\$ 282,671	\$ -	\$ -	\$ -	\$ 740,591
Due to other funds	-	76,896	-	28	-	24,873	-	101,797
Unearned revenue	-	97,160	-	384,532	-	-	-	481,692
Total liabilities	-	202,832	429,144	667,231	-	24,873	-	1,324,080
Fund Balances								
Nonspendable	-	16,259	-	49,903	-	-	-	66,162
Restricted	541,449	-	31,065	-	-	5,342,732	33,607	5,948,853
Committed	-	1,443,658	-	-	1,862,383	-	-	3,306,041
Total fund balances	541,449	1,459,917	31,065	49,903	1,862,383	5,342,732	33,607	9,321,056
Total liabilities and fund balances	\$ 541,449	\$ 1,662,749	\$ 460,209	\$ 717,134	\$ 1,862,383	\$ 5,367,605	\$ 33,607	\$ 10,645,136

Palo Alto Unified School District

Combining Statement of Revenues, Expenditure, and Changes in Fund Balances – Non-Major Governmental Funds
Year Ended June 30, 2021

	Student Activity Fund	Adult Education Fund	Child Development Fund	Cafeteria Fund	Deferred Maintenance Fund	Capital Facilities Fund	County School Facilities Fund	Non-Major Governmental Funds
Revenues								
Federal sources	\$ -	\$ 166,424	\$ 136,131	\$ 1,134,229	\$ -	\$ -	\$ -	\$ 1,436,784
Other State sources	-	1,603,374	553,855	146,731	-	-	-	2,303,960
Other local sources	720,536	239,078	7,555	79,464	5,002	905,370	56	1,957,061
Total revenues	720,536	2,008,876	697,541	1,360,424	5,002	905,370	56	5,697,805
Expenditures								
Current								
Instruction	-	714,753	820,110	-	-	-	-	1,534,863
Instruction-related activities								
Supervision of instruction	-	15,750	-	-	-	-	-	15,750
School site administration	-	1,242,209	-	-	-	-	-	1,242,209
Pupil services								
Food services	-	-	-	2,070,907	-	-	-	2,070,907
Administration								
All other administration	-	76,244	-	-	-	-	-	76,244
Plant services	-	127,265	-	-	-	-	-	127,265
Ancillary services	632,926	-	-	-	-	-	-	632,926
Capital outlay	-	25,221	-	-	61,842	268,041	-	355,104
Total expenditures	632,926	2,201,442	820,110	2,070,907	61,842	268,041	-	6,055,268
Excess (Deficiency) of Revenues Over Expenditures	87,610	(192,566)	(122,569)	(710,483)	(56,840)	637,329	56	(357,463)
Other Financing Sources (Uses)								
Transfers in	-	-	150,000	99,960	450,000	-	-	699,960
Transfers out	-	-	-	-	-	(24,873)	-	(24,873)
Net Financing Sources (Uses)	-	-	150,000	99,960	450,000	(24,873)	-	675,087
Net Change in Fund Balances	87,610	(192,566)	27,431	(610,523)	393,160	612,456	56	317,624
Fund Balance - Beginning, as restated	453,839	1,652,483	3,634	660,426	1,469,223	4,730,276	33,551	9,003,432
Fund Balance - Ending	\$ 541,449	\$ 1,459,917	\$ 31,065	\$ 49,903	\$ 1,862,383	\$ 5,342,732	\$ 33,607	\$ 9,321,056

See Notes to Supplementary Information

Note 1 - Purpose of Schedules

Schedule of Expenditures of Federal Awards (SEFA)

Basis of Presentation

The accompanying schedule of expenditures of federal awards (the schedule) includes the federal award activity of the Palo Alto Unified School District (the District) under programs of the federal government for the year ended June 30, 2021. The information is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the Palo Alto Unified School District, it is not intended to and does not present the financial position or changes in fund balance of Palo Alto Unified School District.

Summary of Significant Accounting Policies

Expenditures reported in the schedule are reported on the *modified accrual* basis of accounting. When applicable, such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. No federal financial assistance has been provided to a subrecipient.

Food Donation

Nonmonetary assistance is reported in this schedule at the fair market value of the commodities received and disbursed. At June 30, 2021, the District had food commodities totaling \$37,408 in inventory.

Indirect Cost Rate

The District has not elected to use the 10% de minimis cost rate.

SEFA Reconciliation

The following schedule provides reconciliation between revenues reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances, and the related expenditures reported on the Schedule of Expenditures of Federal Awards.

	Federal Financial Assistance Listing/Federal CFDA Number	Amount
Federal Revenues report in the Statement of Revenues,		\$ 10,655,443
Federal interest subsidy from Build America Bonds Act	N/A	(1,239,287)
Food Commodities	10.555	2,531
Total Schedule of Expenditures of Federal Awards		<u>\$ 9,418,687</u>

Local Education Agency Organization Structure

This schedule provides information about the District's boundaries and schools operated, members of the governing board, and members of the administration.

Schedule of Instructional Time

This schedule presents information on the number of instructional days offered by the District and whether the District complied with the provisions of *Education Code* Sections 43504.

Reconciliation of Annual Financial and Budget Report With Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Unaudited Actual Financial Report to the audited financial statements.

Schedule of Financial Trends and Analysis

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

Non-Major Governmental Funds - Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balances

The Non-Major Governmental Funds Combining Balance Sheet and Combining Statement of Revenues, Expenditures and Changes in Fund Balances is included to provide information regarding the individual funds that have been included in the Non-Major Governmental Funds column on the Governmental Funds Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balances.



Independent Auditor's Reports
June 30, 2021

Palo Alto Unified School District



Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Governing Board
Palo Alto Unified School District
Palo Alto, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Palo Alto Unified School District, as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise Palo Alto Unified School District's basic financial statements and have issued our report thereon dated January 12, 2022.

Emphasis of Matter – Change in Accounting Principle

As discussed in Note 1 and 17 to the financial statements, Palo Alto Unified School District has adopted the provision of GASB Statement No. 84, *Fiduciary Activities*, which has resulted in a restatement of the net position and fund balance as of July 1, 2020. Our opinions are not modified with respect to this matter. In addition, the governing board adopted a policy to returning prepaid meal fees from graduated students during 2020-2021, resulting in a restatement of the net position (deficit) and fund balance of Cafeteria Fund as of July 1, 2020. Our opinions are not modified with respect to this matter.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Palo Alto Unified School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Palo Alto Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Palo Alto Unified School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Palo Alto Unified School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Menlo Park, California
January 12, 2022



Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance

Governing Board
Palo Alto Unified School District
Palo Alto, California

Report on Compliance for Each Major Federal Program

We have audited Palo Alto Unified School District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Palo Alto Unified School District's major federal programs for the year ended June 30, 2021. Palo Alto Unified School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Palo Alto Unified School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Palo Alto Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Palo Alto Unified School District's compliance.

Opinion on Each Major Federal Program

In our opinion, Palo Alto Unified School District's complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

Report on Internal Control over Compliance

Management of Palo Alto Unified School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Palo Alto Unified School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Palo Alto Unified School District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Menlo Park, California
January 12, 2022



Independent Auditor's Report on State Compliance

Governing Board
Palo Alto Unified School District
Palo Alto, California

Report on State Compliance

We have audited Palo Alto Unified School District's (the District) compliance with the types of compliance requirements described in the *2020-2021 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, applicable to the state laws and regulations listed in the table below for the year ended June 30, 2021.

Management's Responsibility

Management is responsible for compliance with the state laws and regulations as identified in the table below.

Auditor's Responsibility

Our responsibility is to express an opinion on the District's compliance with state laws and regulations based on our audit of the types of compliance requirements referred to below. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of the *2020-2021 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements listed below has occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on state compliance. However, our audit does not provide a legal determination of the District's compliance.

Compliance Requirements Tested

In connection with the audit referred to above, we selected and tested transactions and records to determine the District's compliance with laws and regulations applicable to the following items:

	Procedures Performed
LOCAL EDUCATION AGENCIES OTHER THAN CHARTER SCHOOLS	
Attendance and Distance Learning	Yes
Teacher Certification and Misassignments	Yes
Kindergarten Continuance	Yes
Instructional Time	Yes
Instructional Materials	Yes
Ratios of Administrative Employees to Teachers	Yes
Classroom Teacher Salaries	Yes
Early Retirement Incentive	No, See Below
Gann Limit Calculation	Yes
School Accountability Report Card	Yes
K-3 Grade Span Adjustment	Yes
Apprenticeship: Related and Supplemental Instruction	No, See Below
Comprehensive School Safety Plan	Yes
District of Choice	No, See Below
SCHOOL DISTRICTS, COUNTY OFFICES OF EDUCATION, AND CHARTER SCHOOLS	
California Clean Energy Jobs Act	No, See Below
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Independent study – Course Based	No, See Below
CHARTER SCHOOLS	
Attendance	No, See Below
Mode of Instruction	No, See Below
Nonclassroom-Based Instruction/Independent Study	No, See Below
Determination of Funding for Non Classroom-Based Instruction	No, See Below
Charter School Facility Grant Program	No, See Below

Early Retirement Incentive

The District did not offer an Early Retirement Incentive Program during the current year; therefore, we did not perform procedures related to the Early Retirement Incentive Program.

Apprenticeship: Related and Supplemental Instruction

We did not perform Apprenticeship: Related and Supplemental Instruction procedures because the program is not offered by the District.

California Clean Energy Jobs Act

We did not perform California Clean Energy Jobs Act procedures because the related procedures were performed in a previous year.

District of Choice

The District does not offer a District of Choice Program; therefore, we did not perform any procedures for the District of Choice Program.

Independent Study – Course Based

The District does not offer an Independent Study – Course Based program; therefore, we did not perform any procedures related to the independent Study – Course Based program.

Charter Schools

The District does not have any dependent Charter Schools; therefore, we did not perform any related procedures.

Unmodified Opinion

In our opinion, Palo Alto Unified School District complied, in all material respects, with the laws and regulations of the state programs referred to above for the year ended June 30, 2021.

The purpose of this report on state compliance is solely to describe the results of our testing based on the requirements of the *2020-2021 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Eide Bailly LLP". The signature is written in a cursive, flowing style.

Menlo Park, California
January 12, 2022

Financial Statements

Type of auditor's report issued on whether the financial statements audited were prepared in accordance with GAAP	Unmodified
Internal control over financial reporting	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None reported
Noncompliance material to financial statements noted	No

Federal Awards

Internal control over major programs	
Material weaknesses identified?	No
Significant deficiencies identified not considered to be material weaknesses	None reported
Type of auditor's report issued on compliance for major programs	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance 2 CFR 200.516(a)	No

Identification of major programs

<u>Name of Federal Program or Cluster</u>	<u>Federal Financial Assistance Listing/ Federal CFDA Number</u>
Education Stabilization Fund	84.425C, 84.425D
Coronavirus Relief Fund	21.019
Child Nutrition Cluster	10.555
Dollar threshold used to distinguish between Type A and Type B programs	\$750,000
Auditee qualified as low-risk auditee?	No

State Compliance

Type of auditor's report issued on compliance for all programs	Unmodified
--	------------

None noted.

None noted.

None noted.

The following finding represent instances of noncompliance and questioned costs relating to compliance with state laws and regulations in Prior year. The finding has been coded as follows:

	Five Digit Code	AB 3627 Finding Type
	40000	State Compliance
2020-001	Code 40000 Criteria or Specific Requirements	
	<p>Ed. Code 46146.5. (a) A day of attendance for a pupil enrolled in grade 11 or 12 at an early college high school or middle college high school is 180 minutes of attendance if the pupil is also enrolled part time in courses of the California State University or the University of California for which academic credit will be provided upon satisfactory completion of enrolled courses. (b) A day of attendance for a pupil enrolled in an early college high school or middle college high school, who is also a special part-time student enrolled in a community college under Article 1 (commencing with Section 48800) of Chapter 5 of Part 27, and who will receive academic credit upon satisfactory completion of enrolled courses, is 180 minutes of attendance. (c) A day of attendance for a pupil enrolled in an early college high school or middle college high school who does not satisfy subdivision (a) or (b) is 240 minutes of attendance.</p>	
	Condition	
	The District does not compliance 180 minutes instructional minutes for an attendance day.	
	Questioned Costs	
	\$200 basic aid per ADA x 28 participating students x error rate 10/180 = \$311.	
	Context	
	We obtained a list of students who participated in the program and obtained their class schedules along with the class minutes. During our audit, we noted each class is scheduled 50 minutes with 3 classes per day, and two ten-minutes passing time, totaling 170 minutes per day. (50 minutes x 3 classes + 20 minutes passing time = 170 minutes).	
	Effect	
	The District may potentially loss its basic aid funding for those 28 participants.	
	Cause	
	Calculation error for the Instruction minutes of the program.	

Repeat Finding

No.

Recommendation

Make sure participants has scheduled 180 minutes per day per Ed Code 46146.5 (a).

Current status

Resolved