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KEVIN T. SNIDER, ESQ.
Chief Counsel

## SENT VIA FAX & U.S. MAIL

April 9, 2013

Gregory Barnes, Principal
JORDAN MIDDLE SCHOOL
750 NORTH CALIFORNIA AVENUE
PALO ALTO, CA 94303

Phone: 650-494-8120 Fax: 650-858-1310

**Re:** Request for Public Records

Dear Mr. Barnes,

Pursuant to the California Public Records Act (CPRA), Government Code § 6250 et. seq., I respectfully request that you provide for inspection and/or copying, at my option, of the records described below as follows:

1. Any and all "writings" regarding Day of Silence Covenant Signing that was planned to be held on Wednesday March 30, in E-6. In particular, the text of the "Covenant" itself is sought along with any emails, faxes, memos, and letters related to it.

Please note that the term "writing" means "handwriting, typewriting, printing, photostating, photography, and every other means of recording upon any form of communication thereof, and all papers, maps, magnetic or paper tapes, photographic films and prints, magnetic or punched cards, discs, drums, and other documents." Government Code § 6252(e).

As per Government Code § 6253, a determination regarding compliance with this request must be made within ten (10) days of receipt of this letter. If it is determined that any or all of the information qualifies for an exemption from disclosure, please note whether, as is normally the

case under the CPRA, if the exemption is discretionary, and if so, whether it is necessary in this case to exercise your discretion to withhold the information.

If you determine that some, but not all, of the information is exempt from disclosure and that you intend to withhold it, kindly redact it for the time being and make the rest available as requested.

In any event, please provide a signed notification citing the legal authorities on which you rely if you determine that any or all of the information is exempt and will not be disclosed.

If I can provide any clarification that will help expedite your attention to my request, feel free to contact me using the information on this letterhead. Additionally, notify me prior to copying the records should the direct cost of duplication (Government Code § 6253(b)) exceed fifty dollars (\$50.00).

Please be advised that, if necessary, appropriate legal options under Government Code § 6258, et seq., (injunctive, declaratory, writ relief, costs and attorneys fees) will be pursued for failure to comply with this request for documents under the CPRA.

Thank you for your time and attention to this matter.

Sincerely,

Kevin T. Snider Chief Counsel

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