

MEASURE A - STRONG SCHOOLS BOND
CITIZEN'S OVERSIGHT COMMITTEE
PALO ALTO UNIFIED SCHOOL DISTRICT

MINUTES FOR MEETING OF OCTOBER 19, 2011

<u>Opening</u>	<p>The Citizens' Oversight Committee held a meeting in the Building D – Facilities/Construction Building, 25 Churchill Avenue, Palo Alto, California.</p> <p>*All handouts can be viewed at the District office, Business Services 25 Churchill Avenue</p> <p>Members present: Mr. Ray Bacchetti, Senior Citizen Mr. Scott Darling, At Large Member Mr. Gary Hornbeek, Parent, PTA Member Ms. Catharine Garber, Business Organization Member Dr. Mary Marth, Parent Mr. Todd Collins, Taxpayer Organization Mr. Bruce Whitson, Parent</p> <p>Others present: Mr. Tom Hodges, O'Connor Construction Management Mr. Patrick Downey, Gilbane Building Company Mr. Lori Alvarez, O'Connor Construction Management</p> <p>District Staff Present: Dr. Robert Golton, Facilities and Bond Program Manager Mr. Ron Smith, Facility Project Manager Ms. Betty Munoz, Administrative Assistant</p>
<u>Call to Order</u>	<p>The meeting was called to order at 5:15 p.m.</p>
<u>Public Comment</u>	<p>There was no request for public comment.</p>
<u>Review of Agenda</u>	
<u>Approval of Minutes</u>	<p>MOTION: Collins moved to approve the minutes of July 13, 2011. Motion carried 6-0.</p>
<u>Financial & Performance Audit</u>	<p>Joe Tarantino of the auditing firm, Christy White, presented the draft June 2011 annual financial performance audit, which included: summary of the program, financial audit piece, balance sheet, revenues, expenditures, and changes in fund balance statement, significant accounting policies, cash and investments, accounts receivable, construction commitments, general obligation bonds report, expenditures by project for the fiscal year ending June 2011, report on internal control, compliance and other matters, independent auditor's report on performance, internal control evaluation, facilities site walk, tests of expenditures, test of contracts and bid procedures, and summary schedule of prior audit findings. The report will be presented to the Board of Education at the November 8, 2011 meeting.</p>
<u>COC Annual Report</u>	<p>Committee members reviewed and discussed edits to the annual report. Alvarez will update the report accordingly. The Committee will present their annual report to the Board of Education at the meeting of November 8, 2011.</p>
<u>November 8, 2001 Presentation of the Annual Report to BOE</u>	<p>Collins and Hornbeek will be present at the November 8, 2011 Board of Education meeting for the COC annual report item.</p>
<u>Purchase of 525 San Antonio Road</u>	<p>Golton said the District is acquiring the 2.6 acres on a couple of parcels. It's been operated as a childcare for last 50 years and they closed last June 30. Owner is selling to Summerhill Homes and the District is acquiring this property from Summerhill for \$8.5 million. The District's intent is to combine this site with the Greendell site giving the District 7.6 acres. They have a design that could</p>

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accommodate both the Greendell and this site's uses. The District's enrollment growth is mainly in the south side. They have incredible growth in Barron Park and this is their other notion of a thirteenth school, the other being Garland. The notion that came out of this Committee that has now been modified is they would do 2 demographic reports. They would like to know if they anticipate this growth continuing and is this trend of growth in the north, south, and west going to continue as well. Lapkoff & Gobalet was not really interested in doing 2 demographic reports. They will be getting the DecisionInsite demographic report in December.

January 25, 2012 Agenda

The January COC meeting was rescheduled for January 25, 2012.

Next Meeting and Future Meetings Schedule

January 25, 2012
April 18, 2012
July 18, 2012

Adjournment

The meeting was adjourned at 7:05 p.m.