

**MEASURE A - STRONG SCHOOLS BOND  
CITIZEN'S OVERSIGHT COMMITTEE  
PALO ALTO UNIFIED SCHOOL DISTRICT**

**MINUTES FOR MEETING OF February 6, 2019**

<u>Opening</u>	<p>The Citizens' Oversight Committee held a meeting in the Teachers' Lounge at Gunn High School, Palo Alto, California.</p> <p>*All handouts can be viewed at the District office, Business Services 25 Churchill Avenue.</p> <p>Members present: Mr. Daniel Teo, Chair, Parent, PTA, Site Council Member, Taxpayers' Organization Member Ms. Prerana Vaidya, Vice-Chair, Business Organization Member, Parent, PTA (Absent) Mr. Kim Gupta, Business Organization Member, Parent, PTA Mr. Sukhi Nagesh, Business Organization Member, Parent Mr. Scott Darling, Parent, At-Large Community Member Ms. Anna Itoi, Parent, PTA Mr. Tom Siegel, Parent, At-Large Community Member</p> <p>Others present: Mr. Tom Hodges, fs3 Hodges Construction Management</p> <p>District Staff Present: Dr. Robert Golton, Bond Program Manager Mr. Ron Smith, Facilities Director</p>
<u>Call to Order</u>	The meeting was called to order at 5:11 p.m.
<u>Public Comment</u>	There were no requests for public comment.
<u>Review of Agenda</u>	
<u>Approval of Minutes</u>	Motion to approve the minutes of August 15, 2019, and November 28, 2019. Motion carried 6-0.
<u>Site Visit</u>	The Committee toured the Gunn High School Central Building project.
<u>Update on Present and Future Measure A Projects</u>	<p>Hodges reported on the current projects:</p> <ul style="list-style-type: none"><li>-Gunn Central Building Project</li><li>-Paly Library</li><li>-Addison Elementary</li><li>-Paly Science Addition</li><li>-Hoover Elementary</li><li>-El Carmelo Multi-Purpose Room</li><li>-Escondido Multi-Purpose Room</li><li>-Walter Hays Multi-Purpose Room</li></ul> <p>Member asked should the District be looking at where there is more need for improvements when considering the bond project list. Hodges explained that before going out for the Measure A bond and creating the bond project, they had several meetings with the District's Property Committee. The Property Committee decided how the funds would be allocated.</p> <p>Member asked about the prequalification process for contractors. Hodges explained the District places a newspaper ad, they give contractors about a month to respond, they are given a questionnaire, they provide financial statements that are relevant to PAUSD projects, they are required to have experience with the Division of the State Architect, and they check references.</p>

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	<p>Member asked how many general contractors does the District currently have that are prequalified. Hodges said they have about 15 on their current list.</p> <p>Hodges informed the Committee they are doing a request for qualifications for architects.</p> <p>Hodges presented the presented the preliminary bond project list.</p> <p>Member asked they rely on the decisions from the site committees for projects. Hodges said the site committees are making recommendations to the Board but ultimately the Board makes the final decision.</p> <p>Member asked when they expect the first Measure Z money to be expended. Golton said it will be budgeted very soon but expended, they are probably looking at the fall. Measure A money will be fully allocated by then.</p> <p>Member asked what firm issues the District's bonds. Golton said it is PFM, Dave Olson is our representative and their bond counsel is Orrick.</p>
<p><u>Update on Z Measure Activities</u></p>	
<p><u>May 8, 2019 Agenda</u></p>	<p>The next COC meeting is scheduled for November 28, 2018. The agenda will be worked through email.</p>
<p><u>Next Meeting and Future Meetings Schedule</u></p>	<p>May 8, 2019 August 2019 November 2019</p>
<p><u>Adjournment</u></p>	<p>The meeting was adjourned at 6:38 p.m.</p>