

**MEASURE A - STRONG SCHOOLS BOND
CITIZEN'S OVERSIGHT COMMITTEE
PALO ALTO UNIFIED SCHOOL DISTRICT**

MINUTES FOR MEETING OF November 28, 2018

<p><u>Opening</u></p>	<p>The Citizens' Oversight Committee held a meeting in the District Office, 25 Churchill Avenue, Palo Alto, California.</p> <p>*All handouts can be viewed at the District office, Business Services 25 Churchill Avenue.</p> <p>Members present: Mr. Daniel Teo, Chair, Parent, PTA, Site Council Member, Taxpayers' Organization Member Ms. Prerana Vaidya, Vice-Chair, Business Organization Member, Parent, PTA Mr. Kim Gupta, Business Organization Member, Parent, PTA Mr. Sukhi Nagesh, Business Organization Member, Parent (Absent) Mr. Scott Darling, Parent, At-Large Community Member Ms. Anna Itoi, Parent, PTA Mr. Tom Siegel, Parent, At-Large Community Member</p> <p>Others present: Mr. Tom Hodges, fs3 Hodges Construction Management</p> <p>District Staff Present: Dr. Robert Golton, Bond Program Manager Mr. Ron Smith, Facilities Director</p>
<p><u>Call to Order</u></p>	<p>The meeting was called to order at 5:11 p.m.</p>
<p><u>Public Comment</u></p>	<p>There were no requests for public comment.</p>
<p><u>Review of Agenda</u></p>	<p>Committee member suggested the COC meeting agendas be advertised more broadly.</p>
<p><u>Review of the Financial and Performance Audits from Christy White Accountancy Corporation</u></p>	<p>Sarah Fiehler presented on the Financial and Performance Audit with the following:</p> <ul style="list-style-type: none">-Introduction and Citizens' Oversight Committee Member Listing-Audit Objectives – Financial-Opinion – On Financial Statements-Financial – Substantive Procedures-Audit Objectives – Performance-Performance Testing – Expenditure Testing-Performance Testing – Site Walk-Performance Testing – Public Bidding and Change Orders-Report on Performance-Prop 39 Bond Measures Requirements-Citizens' Oversight Committee Purpose-Activities of the Citizens' Oversight Committee <p>Member asked where the project list is for the new bond. Golton said the Board has not approved the new bond list. Hodges and his staff are meeting with school principals to create project lists for their school sites.</p>
<p><u>Review of the Draft of the COC Annual Report to the Board of Education</u></p>	<p>The Committee reviewed the draft COC Annual Report.</p> <p>Member asked for a paragraph to be added thanking the outgoing members and welcoming the new members to the Committee.</p> <p>Teo and Vaidya will present the COC annual report to the Board at the December 18, 2018, meeting.</p>

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<u>Discussion of the New Bond Authorization and Action on the Present COC having Responsibility for Both the 2008 Measure A and 2018 Measure Z Bonds</u>	The Committee discussed overseeing both 2008 Measure A and 2018 Measure Z bonds. The Committee agreed to oversee both bonds. Each bond will have its own financial audit and COC annual report.
<u>Program Status Update</u>	Hodges presented on the status of current projects: <ul style="list-style-type: none">-Gunn Central Building/Spangenberg Addition-Gunn Central Building-Paly Library-Paly Science Building Addition-Addison Building-El Carmelo Multi-Purpose Building-Escondido Multi-Purpose Building
<u>Site Visit</u>	The Committee toured the Paly Library project.
<u>November 28, 2018 Agenda</u>	The next COC meeting is scheduled for February 6, 2019. The agenda will be worked through email.
<u>Next Meeting and Future Meetings Schedule</u>	February 6, 2019 May 2019 August 2019
<u>Adjournment</u>	The meeting was adjourned at 6:31 p.m.