

April 9, 2018

VIA U.S. MAIL AND ELECTRONIC MAIL

Office of the Superintendent
Palo Alto Unified School District
25 Churchill Avenue
Palo Alto, CA 94306

Pursuant to the California Public Records Act, please provide our office with copies of the following records in the possession or control of Palo Alto Unified School District, including any reports, memoranda, communications, or any other writing, as defined in section 6252(e) of the Government Code:

1. Any records concerning complaints or investigations involving or referencing [REDACTED] including but not limited to the investigations by Jodi Shipper in [REDACTED] 2018, and [REDACTED] 2018;
2. All records concerning allegations of violations of PAUSD Board Policy 5145.7 at Jordan Middle School, dated since January 1, 2016; and
3. All records concerning allegations of sexual harassment at Jordan Middle School since January 1, 2016.

We ask for a determination on this request within 10 days of your receipt of it, as required by section 6253(c).

Thank you for your cooperation with this request. If you have any questions, please call me.

Very truly yours,

McMANIS FAULKNER



TYLER ATKINSON