Meeting Date: November 30, 2016

Members Present: Sumit Bhargava, Josh Bloom, Letitia Burton, Brenda Carrillo, Christine Chan, Elizabeth Darby, Judy Dauberman, Teri Gilbert, Wendy Goodridge, Denise Herrmann, Jerry Hong, James Lubbe, Anmol Nagar, Vidhu Navjeevan, Christina Schmidt, Indira Selvakumaraswamy, Miriam Stevenson, David Sitzer, Rika Yamamoto, Scott Yarbrough, Yvonne Yeh  Members Absent: Courtney Carlomagno, Libby Horn  Support Staff Present: Myrna Zendejas

Decisions Made: none today

<table>
<thead>
<tr>
<th>Action</th>
<th>Who’s Responsible?</th>
<th>By when?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conduct focus groups for parent and community members</td>
<td>Chris, Denise, Josh, Elizabeth</td>
<td>December</td>
</tr>
<tr>
<td>Conduct focus groups for teachers and students</td>
<td>Chris, Denise, Josh, Elizabeth</td>
<td>January</td>
</tr>
<tr>
<td>Continue to develop and implement SCC subcommittee action plans</td>
<td>All subcommittees</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>

Curriculum, Assessment & Evaluation Subcommittee Draft Recommendations

- The Curriculum, Assessment & Evaluation Subcommittee presented its initial draft recommendations. The subcommittee presented 5 evidence-based curricula selected from a list of 23 CASEL SELeet programs. Rather than summarizing all of this information in the minutes, their PowerPoint slides will be posted on the SCC website.

- SCC members broke into small groups to review the curricula. Detailed written feedback was provided to the subcommittee about strengths, challenges, and additional information needed.

- SCC reconvened to debrief after the small group feedback. Comments and themes from individual SCC members included:
  - The curricula reviewed was very good and interesting.
  - No one curriculum is the silver bullet. Is it possible to adopt multiple curricula that can be put together?
  - How can these curricula fit into our current model?
  - There is not a clear distinction between what would be taught in elementary vs. middle and high school

- Gabi Zerbib presented information about an SEL assessment and evaluation program called Panorama for consideration by SCC. Her PowerPoint will be posted on the SCC website.
Focus Group Action Plan

- SCC members continued their discussion from the previous meeting to develop a plan for getting community feedback from focus groups. The focus groups will help SCC better understand what is important to stakeholders, identify any missing areas, and support effective messaging to the community.

- Focus groups will be conducted for teachers, students, parents and community members/ CBO’s. Each focus group will have 8 – 10 randomly selected individuals. The committee will need to frame the introduction presented to the focus groups. It was suggested that an SCC student representative should be present during the student focus groups. There will be general questions asked to begin the conversation, but the focus group is organic and not as structured as a survey type interview. Focus groups will be conducted with the support of PAUSD’s Research, Evaluation, & Assessment department.

Closure

- The next meeting will be held on December 14, 6:00 – 8:30 p.m., at Paly’s English Writing Center.